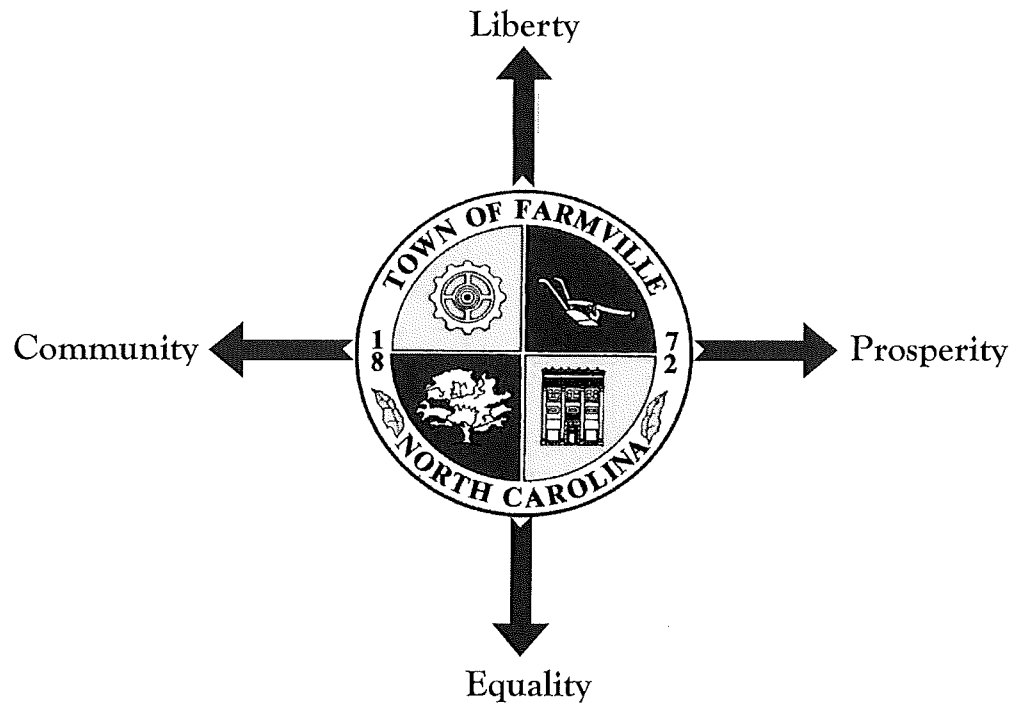


HONORING OUR PAST - SHAPING OUR FUTURE



AGENDA

for

August 6, 2018

AGENDA

Farmville Board of Commissioners

August 6, 2018

6:30 pm

A. Call to Order - Mayor Evans

B. Invocation

C. Pledge of Allegiance to the Flag

D. Citizen Presentations

E. Town Manager's Comments

F. Financial Report

G. Changes/Additions/Deletions to Agenda

H. Public Hearings

1. To Rezone Parcels Currently Zoned As Neighborhood Business (NB) to Residential-5 (R-5)
2. To Rezone Parcels Currently Zoned As Rural Business (RB) to Highway Business (HB)
3. To Rezone Parcels Currently Zoned As Residential-12 (R-12) to Residential-8 (R-8)
4. To Rezone Property on the East Side of Turnage Street Between West Church Street and West Pine Street From Residential-5 (R-5) to Office & Institutional (O&I)
5. To Rezone Property on the North Side of West Wilson Street and the East Side of May Street From Industrial District (ID) to Residential-5 (R-5) District

I. Items For Consent

6. Approval of Minutes - June 26, 2018 (Regular Session)
June 26, 2018 (Closed Session)
7. Resolution Authorizing Sale of Surplus Personal Property
8. Re-Appointment of Recreation Board Member - Diane Hudson
9. Re-Appointment of Recreation Board Member - Phillip Irvin
10. Re-Appointment of Recreation Board Member - David Monroe
11. Re-Appointment of Recreation Board Member - John Moore

J. Items For Discussion or Decision

12. Resolution Accepting Revised State Drinking Water Reserve Funding Offer
13. Resolution Amending Capital Project Budget Ordinance For Wallace Street Storm Drainage Improvement Project
14. Award Contract For Construction of New Water and Sanitary Sewer Lines in Bonnie's Alley and Create Corresponding Capital Project Ordinance
15. Presentation on Next Music on Main Event - Jay Johnson
16. Authorize Construction of Blacksmith Shop on May Museum Grounds
17. Report on Surplus Property Sale
18. Library Naming Policy and Guidelines
19. Determine Board of Commissioners Future Regular Meeting Schedule
20. Reschedule Regular September Board of Commissioners Meeting to September 4 Due to Labor Day Holiday

K. Closed Session

21. Pursuant to NCGS 143-318.11(a)(5)

L. Citizen Comments

M. Adjournment



Farmville, NC

Budget Report

Account Summary

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 10 - General Fund							
Revenue							
10-3100-1800	Tax Penalties & Interest	8,000.00	19,000.00	0.00	20,871.11	1,871.11	109.85 %
10-3202-3100	Vehicle Tag Fees- Vts	0.00	0.00	0.00	-1,480.00	-1,480.00	0.00 %
10-3202-3101	Vehicle Tag Fees	14,000.00	14,000.00	0.00	13,951.21	-48.79	99.65 %
10-3208-1100	Ad Valorem Taxes 2008	0.00	0.00	0.00	279.88	279.88	0.00 %
10-3209-1100	Ad Valorem Taxes 2009	0.00	0.00	0.00	388.80	388.80	0.00 %
10-3209-1101	Vehicle Taxes 2009	0.00	0.00	0.00	15.94	15.94	0.00 %
10-3210-1100	Ad Valorem Taxes 2010	0.00	2,500.00	0.00	2,561.13	61.13	102.45 %
10-3210-1101	Vehicle Taxes 2010	0.00	0.00	0.00	50.39	50.39	0.00 %
10-3211-1100	Ad Valorem Taxes 2011	0.00	4,200.00	0.00	4,226.64	26.64	100.63 %
10-3211-1101	Vehicle Taxes 2011	0.00	0.00	0.00	64.66	64.66	0.00 %
10-3212-1100	Ad Valorem Taxes 2012	1,000.00	5,300.00	0.00	4,667.50	-632.50	88.07 %
10-3212-1101	Vehicle Taxes 2012	200.00	200.00	0.00	236.30	36.30	118.15 %
10-3212-1102	Vts Veh. Taxes 2012	3,000.00	0.00	0.00	0.00	0.00	0.00 %
10-3213-1100	Ad Valorem Taxes 2013	3,000.00	6,000.00	0.00	6,375.19	375.19	106.25 %
10-3213-1101	Vehicle Taxes 2013	200.00	200.00	0.00	174.86	-25.14	87.43 %
10-3213-1102	Vts Veh Taxes 2013	200.00	200.00	0.00	0.00	-200.00	0.00 %
10-3214-1100	Ad Valorem Taxes- 2014	4,000.00	6,000.00	0.00	3,767.06	-2,232.94	62.78 %
10-3214-1101	Vehicle Taxes- 2014	200.00	0.00	0.00	0.00	0.00	0.00 %
10-3215-1100	Ad Valorem Taxes- 2015	10,000.00	11,000.00	0.00	13,205.47	2,205.47	120.05 %
10-3215-1101	Vehicle Taxes- 2015	5,000.00	1,000.00	0.00	86.44	-913.56	8.64 %
10-3216-1100	Ad Valorem Taxes- 2016	25,000.00	20,000.00	0.00	19,691.54	-308.46	98.46 %
10-3216-1101	Vehicle Taxes- 2016	29,000.00	67,600.00	0.00	67,668.16	68.16	100.10 %
10-3216-1102	Vts Vehicle Taxes- 2016	0.00	0.00	0.00	-16,282.49	-16,282.49	0.00 %
10-3217-1100	Ad Valorem Taxes- 2017	1,407,000.00	1,407,000.00	0.00	1,403,710.54	-3,289.46	99.77 %
10-3217-1101	Vehicle Taxes- 2017	140,000.00	90,000.00	0.00	74,632.82	-15,367.18	82.93 %
10-3228-4000	Golf Cart Registration Fees	150.00	150.00	0.00	250.00	100.00	166.67 %
10-3229-4001	Sale Of Tags And Titles - DMV	48,000.00	48,000.00	0.00	49,233.13	1,233.13	102.57 %
10-3229-4002	DMV- Sale Of Merchandise	200.00	200.00	0.00	372.90	172.90	186.45 %
10-3230-3102	Local Govt. Sales Tax	945,000.00	945,000.00	0.00	863,504.62	-81,495.38	91.38 %
10-3231-3300	Solid Waste Disposal Tax	3,200.00	3,200.00	0.00	2,438.68	-761.32	76.21 %
10-3235-3301	Fire Services-Pitt Co. Tax	61,100.00	61,100.00	0.00	57,431.55	-3,668.45	94.00 %
10-3235-3302	Fire Calls -County Funds	11,300.00	11,300.00	0.00	13,889.45	2,589.45	122.92 %
10-3311-3103	Payments In Lieu Of Taxes	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
10-3316-3303	Powell Bill Distribution	144,000.00	144,000.00	0.00	139,367.22	-4,632.78	96.78 %
10-3322-3104	Wine And Beer Tax	21,000.00	21,000.00	0.00	20,227.04	-772.96	96.32 %
10-3323-4003	Parking Tickets	600.00	600.00	0.00	250.00	-350.00	41.67 %
10-3323-8032	Court And Arrest Fees	8,000.00	8,000.00	0.00	5,153.30	-2,846.70	64.42 %
10-3324-3105	Utilities Franchise Tax	400,000.00	400,000.00	0.00	311,177.69	-88,822.31	77.79 %
10-3325-4004	DMV- Notary Fees	11,000.00	13,300.00	0.00	17,286.47	3,986.47	129.97 %
10-3343-7000	Building Permits	20,000.00	13,000.00	0.00	6,810.20	-6,189.80	52.39 %
10-3343-8060	Homeowners Recovery Fund	0.00	0.00	0.00	-19.00	-19.00	0.00 %
10-3345-4005	Plumbing Permits	2,000.00	2,000.00	0.00	2,310.20	310.20	115.51 %
10-3345-4006	Electrical Permits	7,000.00	7,000.00	0.00	6,874.18	-125.82	98.20 %
10-3345-4007	Minimum Housing Insp. Fee	2,400.00	2,400.00	0.00	1,970.00	-430.00	82.08 %
10-3345-4008	Fire Inspection Fees	1,200.00	1,200.00	0.00	728.57	-471.43	60.71 %
10-3413-4009	A/R Penalties - Interest	8,000.00	8,000.00	0.00	13,109.28	5,109.28	163.87 %
10-3424-4010	Cemetery Service Fees	30,000.00	22,000.00	0.00	25,673.36	3,673.36	116.70 %
10-3431-2300	Controlled Subst - Federal Rev	0.00	0.00	0.00	1,251.88	1,251.88	0.00 %
10-3431-3304	Controlled Subst - State Rev	0.00	0.00	0.00	1,496.25	1,496.25	0.00 %
10-3432-4012	Fire Protection	600.00	600.00	0.00	0.00	-600.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
10-3452-4013	Garbage Collection Fees	565,000.00	565,000.00	0.00	507,743.67	-57,256.33	89.87 %
10-3452-4014	Sales Of Yard Waste Karts	700.00	700.00	0.00	13,738.06	13,038.06	1,962.58 %
10-3525-9011	Citizen Of The Year	0.00	0.00	0.00	7,567.00	7,567.00	0.00 %
10-3530-8044	Industrial Park Land-Lease Payment	1,134.00	1,134.00	0.00	1,133.52	-0.48	99.96 %
10-3550-3308	Sro Officer Reimbure.- Pitt Co Scho	85,850.00	85,850.00	0.00	85,850.80	0.80	100.00 %
10-3611-3309	State-Aid Library Grant	3,800.00	3,800.00	0.00	3,365.00	-435.00	88.55 %
10-3611-3310	Library- LSTA Grant	15,000.00	27,338.00	0.00	16,158.53	-11,179.47	59.11 %
10-3611-3700	Library- LSTA Grant Match/Friends	0.00	1,371.00	0.00	0.00	-1,371.00	0.00 %
10-3611-8200	Library Fees/ Fines	5,500.00	5,500.00	0.00	5,574.40	74.40	101.35 %
10-3611-8202	Library Book Sale Revenue	500.00	500.00	0.00	441.00	-59.00	88.20 %
10-3611-8400	Library Contr Pitt County	8,000.00	8,000.00	0.00	10,000.00	2,000.00	125.00 %
10-3611-9012	Transfer From Library Trust	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00 %
10-3612-4015	Community Center Use Fees	5,200.00	5,200.00	0.00	4,690.00	-510.00	90.19 %
10-3612-8100	Recreation- Gate Fees	2,750.00	2,750.00	0.00	5,573.00	2,823.00	202.65 %
10-3612-8101	Recreation- Special Events	1,100.00	1,100.00	0.00	6,141.00	5,041.00	558.27 %
10-3612-8103	Recreation- Concessions	3,500.00	3,500.00	0.00	5,508.00	2,008.00	157.37 %
10-3612-8104	Recreation- League Player Fees/ Ac	20,000.00	53,000.00	0.00	64,709.46	11,709.46	122.09 %
10-3612-8110	Recreation- Ballfield Sign Sponsors	1,200.00	1,200.00	0.00	400.00	-800.00	33.33 %
10-3612-8111	Recreation Sponsorships	6,000.00	6,000.00	0.00	4,437.54	-1,562.46	73.96 %
10-3612-8195	Recreation- Miscellaneous	600.00	600.00	0.00	1,960.00	1,360.00	326.67 %
10-3612-8196	Recreation Misc. Revenue	100.00	100.00	0.00	0.00	-100.00	0.00 %
10-3614-3326	NC Dept Public Safety- Governors H	0.00	23,166.00	0.00	23,166.25	0.25	100.00 %
10-3615-8033	System Betterment Grant- Electrici	0.00	5,000.00	0.00	5,000.00	0.00	100.00 %
10-3615-8034	Smart Communities Grant- Electrici	4,000.00	4,000.00	0.00	0.00	-4,000.00	0.00 %
10-3616-8036	Municipal Support Grant-Pitt Count	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00 %
10-3620-8020	Celebration 2000 Revenue	0.00	0.00	0.00	100.00	100.00	0.00 %
10-3830-8015	Insurance Settlement	5,000.00	5,587.00	0.00	586.70	-5,000.30	10.50 %
10-3831-8500	Interest Earned	2,100.00	5,900.00	0.00	8,054.15	2,154.15	136.51 %
10-3831-8513	Interest Earned Capital Reserv	200.00	200.00	0.00	545.95	345.95	272.98 %
10-3831-8514	Interest Earned- BB&T Fire Truck A/	0.00	700.00	0.00	798.22	98.22	114.03 %
10-3831-8531	Int Earned Depreciation Reserv	0.00	0.00	0.00	17.08	17.08	0.00 %
10-3835-4016	Lot Mowings	8,000.00	5,000.00	0.00	100.00	-4,900.00	2.00 %
10-3835-4017	Sale/Materials & Services	14,000.00	14,000.00	0.00	11,123.59	-2,876.41	79.45 %
10-3835-4018	Sale Of Baled Materials	8,000.00	8,000.00	0.00	3,119.22	-4,880.78	38.99 %
10-3835-8010	Sale Of Fixed Assets	20,000.00	5,000.00	0.00	7,900.00	2,900.00	158.00 %
10-3839-8095	Miscellaneous Income	10,000.00	8,350.00	0.00	6,379.26	-1,970.74	76.40 %
10-3839-9014	Insurance Refunds	0.00	0.00	0.00	232.00	232.00	0.00 %
10-3845-2302	FEMA- Reimbursement	0.00	7,700.00	0.00	7,751.07	51.07	100.66 %
10-3981-9016	Reimbursement for Services - Wate	523,532.00	0.00	0.00	0.00	0.00	0.00 %
10-3981-9017	Reimbursement for Services - Sewe	115,535.00	0.00	0.00	0.00	0.00	0.00 %
10-3981-9018	Reimbursement for Services - Elect	656,746.00	0.00	0.00	0.00	0.00	0.00 %
10-3981-9811	Utility Legislative	0.00	40,916.00	0.00	40,915.52	-0.48	100.00 %
10-3981-9812	Utility- Administrative	0.00	155,142.00	0.00	155,142.35	0.35	100.00 %
10-3981-9813	Utility - Finance	0.00	408,705.00	0.00	408,705.39	0.39	100.00 %
10-3981-9816	Utility - Develop.services	0.00	56,618.00	0.00	56,618.34	0.34	100.00 %
10-3981-9817	Utility - Public Works	0.00	494,214.00	0.00	494,214.17	0.17	100.00 %
10-3981-9818	Utility - Police	0.00	28,276.00	0.00	28,275.50	-0.50	100.00 %
10-3981-9819	Utility - Fire	0.00	3,906.00	0.00	3,905.62	-0.38	99.99 %
10-3981-9821	Utility- Special Projects/Tech	0.00	108,036.00	0.00	108,036.11	0.11	100.00 %
10-3986-9000	Transfer In From Cemetery Perp Ca	18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
10-3986-9001	Transfer in From Water Fund For St	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00 %
10-3986-9002	Transfer in From Electric Fund	265,870.00	265,870.00	0.00	265,870.00	0.00	100.00 %
10-3986-9003	Transfer in From Electric- Pay Lieu T	22,909.00	22,909.00	0.00	22,909.00	0.00	100.00 %
10-3987-9005	Transfer in From Water Fund	72,323.00	72,323.00	0.00	72,323.00	0.00	100.00 %
10-3987-9006	Transfer in From Sewer Fund	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00 %
10-3987-9007	Transfer in From Electric Fund	45,000.00	45,000.00	0.00	45,000.00	0.00	100.00 %
10-3988-9008	Transfer From Water- For Economic	105,000.00	105,000.00	0.00	105,000.00	0.00	100.00 %
10-3988-9009	Transfer From Electric- For Economi	105,000.00	105,000.00	0.00	105,000.00	0.00	100.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
10-3991-9900	Appropriated Fund Balance	0.00	399,044.00	0.00	0.00	-399,044.00	0.00 %
10-3991-9901	Powell Bill Fund Balance	65,464.00	105,464.00	0.00	0.00	-105,464.00	0.00 %
10-3991-9915	Rural Fire Truck Fund Balance Appr	0.00	18,140.00	0.00	0.00	-18,140.00	0.00 %
	Revenue Total:	6,191,813.00	6,708,709.00	0.00	5,932,079.59	-776,629.41	88.42 %

Expense

Department: 4110 - Legislative

10-4110-1210	Salaries Staff/Elected Officials	36,082.00	37,182.00	0.00	36,125.63	1,056.37	97.16 %
10-4110-1810	FICA	2,761.00	2,911.00	0.00	2,698.80	212.20	92.71 %
10-4110-1820	Retirement	1,462.00	1,622.00	0.00	1,650.86	-28.86	101.78 %
10-4110-1830	Group Insurance	3,712.00	3,712.00	0.00	3,113.76	598.24	83.88 %
10-4110-1870	401k Retirement Cont.	546.00	596.00	0.00	582.35	13.65	97.71 %
10-4110-1891	Special Employee Programs	1,500.00	1,000.00	0.00	731.60	268.40	73.16 %
10-4110-1920	Professional Services	17,000.00	27,000.00	0.00	22,273.85	4,726.15	82.50 %
10-4110-1930	Taxes	1,000.00	500.00	0.00	443.28	56.72	88.66 %
10-4110-2600	Departmental Supplies	5,000.00	5,000.00	0.00	3,967.63	1,032.37	79.35 %
10-4110-3110	Travel/staff Development	4,000.00	4,000.00	0.00	1,055.09	2,944.91	26.38 %
10-4110-3210	Telephone & Postage	1,500.00	1,500.00	0.00	1,169.37	330.63	77.96 %
10-4110-3300	Utilities	18,000.00	18,000.00	0.00	13,317.74	4,682.26	73.99 %
10-4110-3520	Maint/repairs Equipment	1,000.00	1,000.00	0.00	780.92	219.08	78.09 %
10-4110-3700	Advertising	800.00	800.00	0.00	678.00	122.00	84.75 %
10-4110-4170	County Board Of Elections	4,800.00	5,100.00	0.00	5,080.21	19.79	99.61 %
10-4110-4200	Citizen Of The Year	0.00	4,678.00	0.00	4,683.03	-5.03	100.11 %
10-4110-4300	Rent- Police Substation	3,600.00	3,600.00	0.00	3,600.00	0.00	100.00 %
10-4110-4500	Insurance And Bonds	43,000.00	41,200.00	0.00	41,142.31	57.69	99.86 %
10-4110-4910	Dues And Subscriptions	8,000.00	8,785.00	0.00	8,781.62	3.38	99.96 %
10-4110-4911	Special Events	1,500.00	1,550.00	0.00	1,534.38	15.62	98.99 %
10-4110-4920	Bank/invest. Service Charges	1,500.00	6,700.00	0.00	4,528.56	2,171.44	67.59 %
10-4110-7550	Auction Service Fees	0.00	0.00	0.00	856.85	-856.85	0.00 %
10-4110-7612	Davis Enterprise/griffin Lease	9,380.00	9,380.00	0.00	9,380.00	0.00	100.00 %
10-4110-9811	Due To May Museum	28,649.00	28,649.00	0.00	28,649.00	0.00	100.00 %
10-4110-9851	Organization Contributions	41,500.00	42,600.00	0.00	42,600.00	0.00	100.00 %
	Department: 4110 - Legislative Total:	236,292.00	257,065.00	0.00	239,424.84	17,640.16	93.14 %

Department: 4120 - Administration

10-4120-1210	Salaries	148,504.00	155,004.00	0.00	156,684.49	-1,680.49	101.08 %
10-4120-1270	Merit Pay	20,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4120-1810	FICA	12,891.00	12,891.00	0.00	11,576.78	1,314.22	89.81 %
10-4120-1820	Retirement	12,402.00	12,402.00	0.00	11,501.18	900.82	92.74 %
10-4120-1830	Group Insurance	24,000.00	25,500.00	0.00	24,907.20	592.80	97.68 %
10-4120-1840	1% State Unemployment Insurance	0.00	4,698.00	0.00	4,697.92	0.08	100.00 %
10-4120-1870	401k Retirement Cont.	4,634.00	4,634.00	0.00	4,172.65	461.35	90.04 %
10-4120-1890	Wellness Program Expenses	500.00	0.00	0.00	0.00	0.00	0.00 %
10-4120-1920	Professional Services	5,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4120-2600	Departmental Supplies	1,500.00	1,500.00	0.00	1,081.31	418.69	72.09 %
10-4120-3110	Travel & Staff Develop.	10,000.00	12,000.00	0.00	10,914.88	1,085.12	90.96 %
10-4120-3210	Telephone & Postage	3,000.00	3,750.00	0.00	3,613.41	136.59	96.36 %
10-4120-3520	Maint/repair Equipment	1,500.00	1,500.00	0.00	780.92	719.08	52.06 %
10-4120-3700	Advertising	300.00	300.00	0.00	0.00	300.00	0.00 %
10-4120-4400	Contract Services	0.00	1,260.00	0.00	504.00	756.00	40.00 %
10-4120-4403	Cdl & Drug/alcohol Testing	2,500.00	2,500.00	0.00	1,286.25	1,213.75	51.45 %
10-4120-4500	Insurance And Bonds	1,000.00	1,000.00	0.00	625.00	375.00	62.50 %
10-4120-4910	Dues And Subscriptions	1,500.00	1,500.00	0.00	1,253.60	246.40	83.57 %
	Department: 4120 - Administration Total:	249,231.00	240,439.00	0.00	233,599.59	6,839.41	97.16 %

Department: 4130 - Finance

10-4130-1210	Salaries	245,616.00	261,616.00	0.00	261,099.71	516.29	99.80 %
10-4130-1260	Part Time Wages	25,000.00	5,000.00	0.00	3,233.42	1,766.58	64.67 %
10-4130-1810	FICA	20,702.00	20,702.00	0.00	20,019.94	682.06	96.71 %
10-4130-1820	Retirement	16,181.00	17,681.00	0.00	17,399.71	281.29	98.41 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
10-4130-1830	Group Insurance	102,700.00	88,200.00	0.00	83,643.05	4,556.95	94.83 %
10-4130-1870	401k Retirement Cont.	6,046.00	6,446.00	0.00	6,355.03	90.97	98.59 %
10-4130-1920	Professional Services	40,000.00	40,000.00	0.00	35,178.00	4,822.00	87.95 %
10-4130-2600	Departmental Supplies	12,500.00	15,000.00	0.00	13,081.34	1,918.66	87.21 %
10-4130-2700	Purchase For Resale	350.00	350.00	0.00	277.90	72.10	79.40 %
10-4130-3110	Travel & Staff Develop.	1,800.00	1,800.00	0.00	272.48	1,527.52	15.14 %
10-4130-3210	Telephone & Postage	26,500.00	26,500.00	0.00	20,207.90	6,292.10	76.26 %
10-4130-3410	Printing	4,500.00	1,500.00	0.00	741.96	758.04	49.46 %
10-4130-3520	Maint/repair Equipment	35,000.00	35,000.00	0.00	25,777.51	9,222.49	73.65 %
10-4130-3700	Advertising	1,800.00	4,800.00	0.00	4,422.50	377.50	92.14 %
10-4130-4400	Contracted Services	7,500.00	12,500.00	0.00	10,281.94	2,218.06	82.26 %
10-4130-4402	Credit Card Fees	18,000.00	25,000.00	0.00	19,685.61	5,314.39	78.74 %
10-4130-4910	Dues & Subscriptions	800.00	1,050.00	0.00	1,261.06	-211.06	120.10 %
10-4130-5000	Capital Outlay Noncapitalized	5,000.00	5,000.00	0.00	4,384.50	615.50	87.69 %
Department: 4130 - Finance Total:		569,995.00	568,145.00	0.00	527,323.56	40,821.44	92.81 %
Department: 4210 - Information Technology							
10-4210-1210	Salaries	59,073.00	62,223.00	0.00	62,151.67	71.33	99.89 %
10-4210-1810	FICA	3,830.00	4,830.00	0.00	4,734.69	95.31	98.03 %
10-4210-1820	Local Government Retirement	3,685.00	4,685.00	0.00	4,638.40	46.60	99.01 %
10-4210-1830	Group Insurance	12,566.00	12,766.00	0.00	12,453.60	312.40	97.55 %
10-4210-1870	401k Retirement Cont.	1,377.00	1,702.00	0.00	1,683.05	18.95	98.89 %
10-4210-1920	Professional Services	0.00	260.00	0.00	256.81	3.19	98.77 %
10-4210-2600	Departmental Supplies	800.00	1,800.00	0.00	-41.35	1,841.35	-2.30 %
10-4210-3110	Travel/staff Development	1,900.00	0.00	0.00	0.00	0.00	0.00 %
10-4210-3210	Telephone And Postage	9,980.00	9,980.00	0.00	8,562.67	1,417.33	85.80 %
10-4210-3520	Maintenance & Repair Equipment	12,029.00	12,029.00	0.00	5,151.64	6,877.36	42.83 %
10-4210-5000	Capital Outlay Noncapitalized	72,000.00	81,300.00	0.00	73,034.39	8,265.61	89.83 %
10-4210-5550	Capital Outlay	23,000.00	46,000.00	0.00	36,688.02	9,311.98	79.76 %
Department: 4210 - Information Technology Total:		200,240.00	237,575.00	0.00	209,313.59	28,261.41	88.10 %
Department: 4310 - Police							
10-4310-1210	Salaries	1,014,275.00	1,059,275.00	0.00	1,057,525.91	1,749.09	99.83 %
10-4310-1260	Part Time Wages	12,480.00	12,480.00	0.00	22,885.88	-10,405.88	183.38 %
10-4310-1280	Separation Allowance	12,509.00	22,509.00	0.00	17,977.67	4,531.33	79.87 %
10-4310-1800	Law Enforcement Retire.	56,890.00	68,390.00	0.00	68,308.18	81.82	99.88 %
10-4310-1810	FICA	79,503.00	83,503.00	0.00	83,461.12	41.88	99.95 %
10-4310-1820	Retirement	23,428.00	18,428.00	0.00	14,143.87	4,284.13	76.75 %
10-4310-1830	Group Insurance	274,725.00	334,725.00	0.00	338,806.82	-4,081.82	101.22 %
10-4310-1870	401k Retirement Cont.	43,890.00	48,415.00	0.00	48,392.60	22.40	99.95 %
10-4310-1920	Professional Services	0.00	500.00	0.00	359.50	140.50	71.90 %
10-4310-2120	Uniforms	14,500.00	10,500.00	0.00	10,069.25	430.75	95.90 %
10-4310-2510	Automotive Supplies	52,000.00	42,000.00	0.00	32,800.68	9,199.32	78.10 %
10-4310-2600	Departmental Supplies	14,344.00	16,844.00	0.00	17,074.02	-230.02	101.37 %
10-4310-2610	Court/Jail Expenses	1,659.00	1,659.00	0.00	664.33	994.67	40.04 %
10-4310-3110	Travel & Staff Develop.	2,450.00	3,450.00	0.00	2,976.37	473.63	86.27 %
10-4310-3210	Telephone & Postage	20,000.00	20,000.00	0.00	18,269.43	1,730.57	91.35 %
10-4310-3410	Printing	300.00	300.00	0.00	244.27	55.73	81.42 %
10-4310-3520	Maint/repair Equipment	28,000.00	67,624.00	0.00	62,245.21	5,378.79	92.05 %
10-4310-3530	Maint/repairs Vehicle	18,000.00	18,000.00	0.00	20,068.64	-2,068.64	111.49 %
10-4310-3700	Advertising	300.00	800.00	0.00	771.99	28.01	96.50 %
10-4310-3810	Informant Funds	4,740.00	4,740.00	0.00	2,689.99	2,050.01	56.75 %
10-4310-4400	Contracted Services	2,500.00	8,500.00	0.00	7,177.02	1,322.98	84.44 %
10-4310-4500	Insurance And Bonds	21,000.00	21,000.00	0.00	20,854.24	145.76	99.31 %
10-4310-4910	Dues And Subscriptions	2,425.00	2,425.00	0.00	1,409.30	1,015.70	58.12 %
10-4310-5000	Capital Outlay Noncapitalized	2,873.00	873.00	0.00	0.00	873.00	0.00 %
10-4310-7610	Debt- Lease Pymts Principal	29,781.00	29,781.00	0.00	29,780.40	0.60	100.00 %
10-4310-7611	Debt- Lease Pymts Interest	3,079.00	3,079.00	0.00	3,078.76	0.24	99.99 %
Department: 4310 - Police Total:		1,735,651.00	1,899,800.00	0.00	1,882,035.45	17,764.55	99.06 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 4320 - Fire							
<u>10-4320-1260</u>	Part Time Wages	3,888.00	3,888.00	0.00	3,888.00	0.00	100.00 %
<u>10-4320-1280</u>	Expense Fees	44,400.00	44,400.00	0.00	49,885.00	-5,485.00	112.35 %
<u>10-4320-1810</u>	FICA	300.00	300.00	0.00	297.44	2.56	99.15 %
<u>10-4320-1820</u>	Retirement	3,700.00	3,950.00	0.00	3,889.46	60.54	98.47 %
<u>10-4320-1830</u>	Group Insurance	3,500.00	3,500.00	0.00	1,921.00	1,579.00	54.89 %
<u>10-4320-2120</u>	Uniforms	14,000.00	24,000.00	0.00	22,274.60	1,725.40	92.81 %
<u>10-4320-2510</u>	Automobile Supplies	4,000.00	4,000.00	0.00	3,725.32	274.68	93.13 %
<u>10-4320-2600</u>	Departmental Supplies	7,000.00	12,000.00	0.00	10,144.24	1,855.76	84.54 %
<u>10-4320-3110</u>	Travel & Staff Develop.	6,000.00	5,000.00	0.00	3,605.27	1,394.73	72.11 %
<u>10-4320-3210</u>	Telephone And Postage	4,000.00	7,000.00	0.00	7,025.10	474.90	93.67 %
<u>10-4320-3300</u>	Utilities	10,000.00	10,000.00	0.00	8,985.79	1,014.21	89.86 %
<u>10-4320-3510</u>	Building Maintenance	5,000.00	3,500.00	0.00	2,998.56	501.44	85.67 %
<u>10-4320-3520</u>	Maint/repair Equipment	6,000.00	6,587.00	0.00	6,105.98	481.02	92.70 %
<u>10-4320-3530</u>	Maint/repair Vehicles	6,500.00	6,000.00	0.00	5,585.30	414.70	93.09 %
<u>10-4320-3700</u>	Advertising	100.00	100.00	0.00	0.00	100.00	0.00 %
<u>10-4320-3800</u>	Radio Maintenance- (pitt County)	3,500.00	1,500.00	0.00	686.70	813.30	45.78 %
<u>10-4320-4500</u>	Insurance And Bonds	11,300.00	11,900.00	0.00	11,848.00	52.00	99.56 %
<u>10-4320-4910</u>	Dues And Subscriptions	2,700.00	2,700.00	0.00	2,684.00	16.00	99.41 %
<u>10-4320-5000</u>	Capital Outlay Noncapitalized	22,452.00	10,452.00	0.00	16,223.39	-5,771.39	155.22 %
<u>10-4320-5550</u>	Capital Outlay-equipment	14,413.00	47,553.00	0.00	46,813.13	739.87	98.44 %
<u>10-4320-5570</u>	Capital Outlay- Land	0.00	10,000.00	0.00	10,000.00	0.00	100.00 %
<u>10-4320-7600</u>	Fire Truck Reserve	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
Department: 4320 - Fire Total:		232,753.00	278,830.00	0.00	218,586.28	60,243.72	78.39 %
Department: 4350 - Code Enforcement							
<u>10-4350-1210</u>	Salaries	66,427.00	70,927.00	0.00	57,649.41	13,277.59	81.28 %
<u>10-4350-1260</u>	Part Time Wages	28,000.00	28,000.00	0.00	33,811.17	-5,811.17	120.75 %
<u>10-4350-1810</u>	FICA	7,300.00	7,300.00	0.00	6,971.00	329.00	95.49 %
<u>10-4350-1820</u>	Local Govt Retirement	4,963.00	4,963.00	0.00	5,119.12	-156.12	103.15 %
<u>10-4350-1830</u>	Group Insurance	22,410.00	25,410.00	0.00	22,832.35	2,577.65	89.86 %
<u>10-4350-1870</u>	Retirement Cont. - 401(k)	1,854.00	1,854.00	0.00	1,737.54	116.46	93.72 %
<u>10-4350-1920</u>	Professional Services	4,000.00	3,600.00	0.00	1,067.50	2,532.50	29.65 %
<u>10-4350-2120</u>	Uniforms	800.00	950.00	0.00	863.77	86.23	90.92 %
<u>10-4350-2510</u>	Automotive Supplies	1,500.00	1,850.00	0.00	1,579.31	270.69	85.37 %
<u>10-4350-2600</u>	Departmental Supplies	1,600.00	1,600.00	0.00	1,370.79	229.21	85.67 %
<u>10-4350-3110</u>	Travel/Staff Development	1,000.00	1,650.00	0.00	1,711.00	-61.00	103.70 %
<u>10-4350-3210</u>	Telephone & Postage	1,500.00	1,500.00	0.00	1,637.59	-137.59	109.17 %
<u>10-4350-3300</u>	Utilities	0.00	650.00	0.00	633.09	16.91	97.40 %
<u>10-4350-3410</u>	Printing	200.00	200.00	0.00	0.00	200.00	0.00 %
<u>10-4350-3520</u>	Maint/repair Equipment	300.00	300.00	0.00	278.75	21.25	92.92 %
<u>10-4350-3530</u>	Main/repair Vehicles	1,200.00	500.00	0.00	200.10	299.90	40.02 %
<u>10-4350-3700</u>	Advertising	1,000.00	1,000.00	0.00	1,523.25	-523.25	152.33 %
<u>10-4350-4400</u>	Contracted Services	1,500.00	1,525.00	0.00	2,868.76	-1,343.76	188.12 %
<u>10-4350-4910</u>	Dues And Subscriptions	710.00	935.00	0.00	917.10	17.90	98.09 %
<u>10-4350-4931</u>	Building Condemnations	25,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
<u>10-4350-5000</u>	Capital Outlay Noncapitalized	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
<u>10-4350-5550</u>	Capital Outlay - Equipment	0.00	700.00	0.00	656.25	43.75	93.75 %
Department: 4350 - Code Enforcement Total:		173,764.00	170,914.00	0.00	143,427.85	27,486.15	83.92 %
Department: 4510 - Public Works							
<u>10-4510-1210</u>	Salaries	420,400.00	435,400.00	0.00	433,588.53	1,811.47	99.58 %
<u>10-4510-1260</u>	Part Time Wages	12,000.00	12,000.00	0.00	5,527.00	6,473.00	46.06 %
<u>10-4510-1810</u>	FICA	33,079.00	33,354.00	0.00	33,271.68	82.32	99.75 %
<u>10-4510-1820</u>	Retirement	30,942.00	32,042.00	0.00	31,728.55	313.45	99.02 %
<u>10-4510-1830</u>	Group Insurance	130,457.00	162,257.00	0.00	158,014.05	4,242.95	97.39 %
<u>10-4510-1870</u>	401k Retirement Cont.	11,561.00	11,626.00	0.00	11,509.78	116.22	99.00 %
<u>10-4510-1920</u>	Professional Services	8,000.00	8,000.00	0.00	5,223.12	2,776.88	65.29 %
<u>10-4510-2120</u>	Uniforms	12,000.00	12,000.00	0.00	12,690.88	-690.88	105.76 %
<u>10-4510-2510</u>	Automotive Supplies	38,000.00	30,000.00	0.00	33,820.36	-3,820.36	112.73 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
10-4510-2600	Departmental Supplies	27,000.00	33,350.00	0.00	25,888.44	7,461.56	77.63 %
10-4510-2900	Celebration 2000 Expense	0.00	25.00	0.00	10.00	15.00	40.00 %
10-4510-3110	Travel & Staff Develop.	2,000.00	1,000.00	0.00	234.00	766.00	23.40 %
10-4510-3210	Telephone And Postage	4,000.00	5,000.00	0.00	4,093.69	906.31	81.87 %
10-4510-3300	Utilities	40,000.00	40,000.00	0.00	30,348.96	9,651.04	75.87 %
10-4510-3510	Maint/repair - Buildings	40,000.00	43,328.00	0.00	44,434.87	-1,106.87	102.55 %
10-4510-3520	Maint/repair - Equipment	30,000.00	30,000.00	0.00	20,305.34	9,694.66	67.68 %
10-4510-3530	Maint/repair - Vehicles	35,000.00	35,000.00	0.00	28,475.11	6,524.89	81.36 %
10-4510-3540	Maintenance & Repair- Cemeteries	10,000.00	10,000.00	0.00	9,127.51	872.49	91.28 %
10-4510-3550	Storm Drainage Sys Improvement	5,000.00	5,000.00	0.00	259.95	4,740.05	5.20 %
10-4510-3551	Appearance Commission	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
10-4510-3552	Town Plant/beautification	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
10-4510-3700	Advertising	1,000.00	1,000.00	0.00	105.00	895.00	10.50 %
10-4510-4390	Rentals	2,000.00	2,000.00	0.00	380.82	1,619.18	19.04 %
10-4510-4400	Contracted Services	10,000.00	10,000.00	0.00	1,708.17	8,291.83	17.08 %
10-4510-4401	Contracted Services- Solid Waste	450,000.00	524,000.00	0.00	522,739.32	1,260.68	99.76 %
10-4510-4500	Insurance And Bonds	13,000.00	11,200.00	0.00	11,115.91	84.09	99.25 %
10-4510-4910	Dues And Subscriptions	400.00	0.00	0.00	0.00	0.00	0.00 %
10-4510-4930	Safety	2,500.00	2,500.00	0.00	1,994.11	505.89	79.76 %
10-4510-5000	Capital Outlay Noncapitalized	5,000.00	5,550.00	0.00	5,549.76	0.24	100.00 %
10-4510-5550	Capital Outlay-equipment	53,000.00	54,400.00	0.00	54,355.80	44.20	99.92 %
10-4510-5580	Capital Outlay- Building	50,000.00	12,000.00	0.00	5,153.73	6,846.27	42.95 %
10-4510-5590	Capital Outlay- Streets	30,000.00	20,000.00	0.00	2,503.32	17,496.68	12.52 %
10-4510-7610	Lease Debt- Principal	8,409.00	8,409.00	0.00	8,408.47	0.53	99.99 %
10-4510-7611	Lease Debt- Interest	39.00	41.00	0.00	40.39	0.61	98.51 %
Department: 4510 - Public Works Total:		1,516,787.00	1,592,482.00	0.00	1,503,106.62	89,375.38	94.39 %
Department: 5610 - Powell Bill							
10-5610-1920	Professional Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
10-5610-2600	Department Supplies	6,000.00	6,000.00	0.00	3,789.33	2,210.67	63.16 %
10-5610-3550	Storm Drainage Sys Improvement	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
10-5610-3560	Maint/repair- Streets/sidewalks	20,000.00	20,000.00	0.00	11,213.82	8,786.18	56.07 %
10-5610-3700	Advertising	300.00	300.00	0.00	0.00	300.00	0.00 %
10-5610-5550	Capital Outlay- Sidewalk Constructi	50,000.00	50,000.00	0.00	17,500.00	32,500.00	35.00 %
10-5610-5590	Capital Outlay- Street Resurfacing	80,000.00	120,000.00	0.00	119,967.00	33.00	99.97 %
10-5610-7610	Lease Debt- Street Sweeper Princip	44,481.00	44,481.00	0.00	44,480.26	0.74	100.00 %
10-5610-7611	Lease Debt- Street Sweeper Interes	2,683.00	2,683.00	0.00	2,682.41	0.59	99.98 %
Department: 5610 - Powell Bill Total:		209,464.00	249,464.00	0.00	199,632.82	49,831.18	80.02 %
Department: 6110 - Library							
10-6110-1210	Salaries	161,437.00	167,437.00	0.00	158,277.80	9,159.20	94.53 %
10-6110-1260	Part Time Wages	17,420.00	17,420.00	0.00	26,943.81	-9,523.81	154.67 %
10-6110-1810	FICA	12,980.00	14,480.00	0.00	14,052.74	427.26	97.05 %
10-6110-1820	Retirement	11,207.00	12,607.00	0.00	12,306.03	300.97	97.61 %
10-6110-1830	Group Insurance	58,500.00	66,100.00	0.00	67,124.04	-1,024.04	101.55 %
10-6110-1870	401k Retirement Cont.	4,187.00	4,587.00	0.00	4,464.28	122.72	97.32 %
10-6110-1920	Professional Services	150.00	4,850.00	0.00	0.00	4,850.00	0.00 %
10-6110-2300	Adult Supplies & Material	9,000.00	11,400.00	0.00	11,713.38	-313.38	102.75 %
10-6110-2310	Child Supplies & Material	7,000.00	7,000.00	0.00	6,770.21	229.79	96.72 %
10-6110-2311	Children's Program Supplies	1,000.00	1,900.00	0.00	1,559.78	340.22	82.09 %
10-6110-2320	Videos	1,500.00	2,400.00	0.00	2,253.83	146.17	93.91 %
10-6110-2340	State-aid Supplies	3,820.00	3,820.00	0.00	3,695.98	124.02	96.75 %
10-6110-2600	Departmental Supplies	5,000.00	11,240.00	0.00	11,043.42	196.58	98.25 %
10-6110-3110	Travel & Staff Develop.	3,000.00	3,650.00	0.00	3,493.44	156.56	95.71 %
10-6110-3210	Telephone And Postage	4,200.00	4,200.00	0.00	4,286.48	-86.48	102.06 %
10-6110-3220	Computer Search/software	10,000.00	23,469.00	0.00	20,962.81	2,506.19	89.32 %
10-6110-3300	Utilities	18,000.00	17,200.00	0.00	13,759.47	3,440.53	80.00 %
10-6110-3410	Printing	200.00	200.00	0.00	0.00	200.00	0.00 %
10-6110-3510	Maint/repair Of Building	1,200.00	2,200.00	0.00	1,870.13	329.87	85.01 %
10-6110-3520	Maint/repair - Equipment	1,300.00	900.00	0.00	489.47	410.53	54.39 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>10-6110-3700</u>	Advertising	600.00	600.00	0.00	111.00	489.00	18.50 %
<u>10-6110-4910</u>	Dues And Subscriptions	8,200.00	8,300.00	0.00	8,326.90	-26.90	100.32 %
<u>10-6110-4911</u>	Special Programs	500.00	1,300.00	0.00	1,118.01	181.99	86.00 %
Department: 6110 - Library Total:		340,401.00	387,260.00	0.00	374,623.01	12,636.99	96.74 %
Department: 6120 - Parks and Recreation							
<u>10-6120-1210</u>	Salaries	108,712.00	109,212.00	0.00	108,094.88	1,117.12	98.98 %
<u>10-6120-1260</u>	Part Time Wages	23,000.00	46,172.00	0.00	42,373.19	3,798.81	91.77 %
<u>10-6120-1810</u>	FICA	10,076.00	11,376.00	0.00	11,335.00	41.00	99.64 %
<u>10-6120-1820</u>	Retirement	8,001.00	8,001.00	0.00	6,878.90	1,122.10	85.98 %
<u>10-6120-1830</u>	Group Insurance	54,456.00	38,134.00	0.00	35,804.10	2,329.90	93.89 %
<u>10-6120-1870</u>	401k Retirement Cont.	2,990.00	2,990.00	0.00	2,495.62	494.38	83.47 %
<u>10-6120-2510</u>	Automotive Supplies	4,000.00	4,000.00	0.00	2,617.78	1,382.22	65.44 %
<u>10-6120-2600</u>	Departmental Supplies	60,000.00	60,000.00	0.00	57,849.23	2,150.77	96.42 %
<u>10-6120-2700</u>	Purchase For Resale	6,000.00	2,270.55	0.00	2,847.48	-576.93	125.41 %
<u>10-6120-3110</u>	Travel & Staff Develop.	2,000.00	1,895.00	0.00	1,738.91	156.09	91.76 %
<u>10-6120-3210</u>	Telephone And Postage	2,000.00	2,405.00	0.00	2,493.78	-88.78	103.69 %
<u>10-6120-3300</u>	Utilities	25,000.00	25,000.00	0.00	17,356.51	7,643.49	69.43 %
<u>10-6120-3510</u>	Maint/repair- Buildings	5,000.00	4,500.00	0.00	4,291.52	208.48	95.37 %
<u>10-6120-3520</u>	Maint/repair - Equipment	1,500.00	1,815.00	0.00	1,970.35	-155.35	108.56 %
<u>10-6120-3530</u>	Maint/repair Vehicles	2,000.00	1,185.00	0.00	742.84	442.16	62.69 %
<u>10-6120-3700</u>	Advertising	2,100.00	2,239.45	0.00	2,235.45	4.00	99.82 %
<u>10-6120-3805</u>	Participant Refunds/Reimbursemen	1,200.00	1,525.00	0.00	1,585.00	-60.00	103.93 %
<u>10-6120-4400</u>	Contracted Services	60,000.00	55,600.00	0.00	55,523.61	76.39	99.86 %
<u>10-6120-4401</u>	Credit card fees	0.00	1,115.00	0.00	986.02	128.98	88.43 %
<u>10-6120-4500</u>	Insurance And Bonds	3,200.00	2,200.00	0.00	2,054.74	145.26	93.40 %
<u>10-6120-4910</u>	Dues And Subscriptions	6,000.00	5,600.00	0.00	5,487.50	112.50	97.99 %
<u>10-6120-4911</u>	Special Programs/events	12,000.00	12,000.00	0.00	11,947.90	52.10	99.57 %
<u>10-6120-5000</u>	Capital Outlay Noncapitalized	30,000.00	30,000.00	0.00	28,984.33	1,015.67	96.61 %
<u>10-6120-5550</u>	Capital Outlay-equipment	70,000.00	278,400.00	0.00	278,479.74	-79.74	100.03 %
<u>10-6120-9870</u>	Contribution To Boys & Girls Club	18,000.00	18,000.00	0.00	13,500.00	4,500.00	75.00 %
Department: 6120 - Parks and Recreation Total:		517,235.00	725,635.00	0.00	699,674.38	25,960.62	96.42 %
Department: 6150 - Economic Development							
<u>10-6150-1920</u>	Professional Services	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
<u>10-6150-2600</u>	Department Supplies	300.00	300.00	0.00	94.49	205.51	31.50 %
<u>10-6150-3110</u>	Travel/staff Development	300.00	300.00	0.00	40.08	259.92	13.36 %
<u>10-6150-3210</u>	Telephone/postage	100.00	200.00	0.00	186.00	14.00	93.00 %
<u>10-6150-3410</u>	Printing	100.00	100.00	0.00	0.00	100.00	0.00 %
<u>10-6150-3700</u>	Advertising	35,000.00	5,000.00	0.00	5,624.25	-624.25	112.49 %
<u>10-6150-3720</u>	Marketing Materials	20,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-6150-3950</u>	Chamber Of Commerce Contributio	40,000.00	40,000.00	0.00	40,000.00	0.00	100.00 %
<u>10-6150-4910</u>	Dues & Subscriptions	300.00	1,300.00	0.00	1,250.00	50.00	96.15 %
<u>10-6150-4911</u>	Special Events	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
<u>10-6150-4932</u>	Facade Program	35,000.00	35,000.00	0.00	29,059.26	5,940.74	83.03 %
<u>10-6150-4935</u>	Vacant Bldg Renovation Program	40,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<u>10-6150-4940</u>	Incentives	10,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-6150-4945</u>	Residential Incentive Program	20,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-6150-9800</u>	Miscellaneous Expenses	400.00	400.00	0.00	0.00	400.00	0.00 %
Department: 6150 - Economic Development Total:		210,000.00	101,100.00	0.00	76,254.08	24,845.92	75.42 %
Expense Total:		6,191,813.00	6,708,709.00	0.00	6,307,002.07	401,706.93	94.01 %
Fund: 10 - General Fund Surplus (Deficit):		0.00	0.00	0.00	-374,922.48	-374,922.48	0.00 %
Fund: 11 - May Museum and Park							
Revenue							
<u>11-3831-8501</u>	Interest On Investments	175.00	175.00	0.00	746.80	571.80	426.74 %
<u>11-3833-8402</u>	Income Devisconti Estate	8,000.00	8,000.00	0.00	9,982.05	1,982.05	124.78 %
<u>11-3986-6000</u>	Due From General Fund	28,649.00	28,649.00	0.00	28,649.00	0.00	100.00 %
Revenue Total:		36,824.00	36,824.00	0.00	39,377.85	2,553.85	106.94 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 6140 - May Museum and Park							
<u>11-6140-1260</u>	Part Time Wages	16,000.00	15,580.00	0.00	14,045.50	1,534.50	90.15 %
<u>11-6140-1810</u>	FICA	1,224.00	1,224.00	0.00	1,074.46	149.54	87.78 %
<u>11-6140-2600</u>	Departmental Supplies	1,000.00	1,000.00	0.00	810.15	189.85	81.02 %
<u>11-6140-2930</u>	Museum Events	3,000.00	4,000.00	0.00	4,017.57	-17.57	100.44 %
<u>11-6140-3110</u>	Travel And Staff Development	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<u>11-6140-3210</u>	Postage	150.00	175.00	0.00	117.48	57.52	67.13 %
<u>11-6140-3300</u>	Utilities	5,500.00	5,500.00	0.00	4,796.47	703.53	87.21 %
<u>11-6140-3410</u>	Printing	250.00	300.00	0.00	296.10	3.90	98.70 %
<u>11-6140-3510</u>	Maint/repair Grounds	2,000.00	2,000.00	0.00	1,408.50	591.50	70.43 %
<u>11-6140-3610</u>	Collections Conservation	1,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>11-6140-3620</u>	Collections Cataloging	1,500.00	125.00	0.00	0.00	125.00	0.00 %
<u>11-6140-3630</u>	Exhibit Development/Repair	2,000.00	2,000.00	0.00	1,978.13	21.87	98.91 %
<u>11-6140-3700</u>	Advertising	1,500.00	2,800.00	0.00	2,888.66	-88.66	103.17 %
<u>11-6140-4400</u>	Contracted Services	0.00	420.00	0.00	420.00	0.00	100.00 %
<u>11-6140-4910</u>	Dues And Subscriptions	500.00	500.00	0.00	500.00	0.00	100.00 %
Department: 6140 - May Museum and Park Total:		36,824.00	36,824.00	0.00	32,353.02	4,470.98	87.86 %
Expense Total:		36,824.00	36,824.00	0.00	32,353.02	4,470.98	87.86 %
Fund: 11 - May Museum and Park Surplus (Deficit):		0.00	0.00	0.00	7,024.83	7,024.83	0.00 %
Fund: 61 - Water Fund							
Revenue							
<u>61-3345-5800</u>	Gas Tap Permits	100.00	100.00	0.00	210.00	110.00	210.00 %
<u>61-3413-5401</u>	A/R Penalties - Interest	100.00	100.00	0.00	92.25	-7.75	92.25 %
<u>61-3831-8500</u>	Interest Earned	1,500.00	6,100.00	0.00	8,215.00	2,115.00	134.67 %
<u>61-3831-8513</u>	Interest Earned Capital Reserv	1,000.00	3,600.00	0.00	4,347.53	747.53	120.76 %
<u>61-3831-8517</u>	Interest Earned Wa Debt Svc	150.00	150.00	0.00	1,189.74	1,039.74	793.16 %
<u>61-3835-3312</u>	O&M Reimbursement Greene Coun	24,000.00	31,000.00	0.00	34,589.71	3,589.71	111.58 %
<u>61-3835-3314</u>	Utility Reimbursements/greene Co	26,000.00	26,000.00	0.00	26,287.47	287.47	101.11 %
<u>61-3835-3315</u>	Insurance Reimbursement/greene	4,000.00	4,000.00	0.00	4,110.15	110.15	102.75 %
<u>61-3835-3316</u>	Greene County Water Sales/reimbu	483,610.00	483,610.00	0.00	536,903.35	53,293.35	111.02 %
<u>61-3835-3317</u>	Pitt Co Guc Project Share	32,500.00	32,500.00	0.00	32,500.00	0.00	100.00 %
<u>61-3835-5100</u>	Water Sales	2,100,000.00	2,100,000.00	0.00	2,379,760.61	279,760.61	113.32 %
<u>61-3835-5101</u>	Water Sales- La Grange	420,000.00	420,000.00	0.00	0.00	-420,000.00	0.00 %
<u>61-3835-8000</u>	Sale/materials & Services	1,000.00	1,000.00	0.00	20,444.26	19,444.26	2,044.43 %
<u>61-3835-8010</u>	Sale Of Fixed Assets	1,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>61-3839-5200</u>	Water Taps	4,000.00	6,000.00	0.00	6,800.38	800.38	113.34 %
<u>61-3839-5201</u>	Water Tap Facility Fees	2,000.00	2,000.00	0.00	2,850.00	850.00	142.50 %
<u>61-3839-5400</u>	Service Charges	50,000.00	52,000.00	0.00	57,815.50	5,815.50	111.18 %
Revenue Total:		3,150,960.00	3,168,160.00	0.00	3,116,115.95	-52,044.05	98.36 %
Expense							
Department: 7110 - Water Administration							
<u>61-7110-1210</u>	Salaries	26,278.00	27,978.00	0.00	27,508.00	470.00	98.32 %
<u>61-7110-1270</u>	Merit Pay	1,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>61-7110-1810</u>	FICA	2,087.00	2,137.00	0.00	2,057.47	79.53	96.28 %
<u>61-7110-1820</u>	Retirement	1,935.00	2,035.00	0.00	2,024.55	10.45	99.49 %
<u>61-7110-1830</u>	Group Insurance	6,950.00	6,950.00	0.00	4,981.47	1,968.53	71.68 %
<u>61-7110-1870</u>	401k Retirement Cont.	733.00	833.00	0.00	734.66	98.34	88.19 %
<u>61-7110-1920</u>	Professional Services	4,000.00	4,000.00	0.00	2,875.00	1,125.00	71.88 %
<u>61-7110-2510</u>	Automotive Supplies	500.00	500.00	0.00	256.32	243.68	51.26 %
<u>61-7110-2600</u>	Departmental Supplies	500.00	500.00	0.00	164.75	335.25	32.95 %
<u>61-7110-3110</u>	Travel/staff Development	400.00	400.00	0.00	176.72	223.28	44.18 %
<u>61-7110-3210</u>	Telephone And Postage	1,000.00	1,000.00	0.00	924.87	75.13	92.49 %
<u>61-7110-3520</u>	Maint/repair Equipment	3,000.00	10,000.00	0.00	9,623.13	376.87	96.23 %
<u>61-7110-3530</u>	Maint/repair Vehicle	500.00	500.00	0.00	0.00	500.00	0.00 %
<u>61-7110-3700</u>	Advertising	500.00	500.00	0.00	0.00	500.00	0.00 %
<u>61-7110-3960</u>	Charges For Services- General Fund	523,532.00	0.00	0.00	0.00	0.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
61-7110-4400	Contracted Services	0.00	0.00	0.00	362.54	-362.54	0.00 %
61-7110-4500	Insurance And Bonds	42,700.00	41,700.00	0.00	40,964.66	735.34	98.24 %
61-7110-4910	Dues And Subscriptions	1,000.00	1,000.00	0.00	760.00	240.00	76.00 %
61-7110-4920	Bank/invest. Service Charges	1,000.00	1,000.00	0.00	1,174.89	-174.89	117.49 %
61-7110-5550	Capital Outlay-equipment	23,000.00	37,800.00	0.00	38,972.32	-1,172.32	103.10 %
61-7110-9999	Utility Service Fees	0.00	314,119.00	0.00	314,119.20	-0.20	100.00 %
Department: 7110 - Water Administration Total:		640,615.00	452,952.00	0.00	447,680.55	5,271.45	98.84 %
Department: 7120 - Water Supply							
61-7120-1210	Salaries	47,000.00	48,200.00	0.00	46,793.88	1,406.12	97.08 %
61-7120-1810	FICA	3,600.00	3,725.00	0.00	3,574.02	150.98	95.95 %
61-7120-1820	Retirement	3,300.00	3,675.00	0.00	3,522.32	152.68	95.85 %
61-7120-1830	Group Insurance	9,000.00	30,500.00	0.00	29,902.80	597.20	98.04 %
61-7120-1870	401k Retirement Cont.	1,300.00	1,325.00	0.00	1,277.93	47.07	96.45 %
61-7120-1920	Professional Services	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
61-7120-2120	Uniforms	1,000.00	1,000.00	0.00	150.00	850.00	15.00 %
61-7120-2510	Automotive Supplies	4,000.00	4,000.00	0.00	3,038.82	961.18	75.97 %
61-7120-2600	Departmental Supplies	50,000.00	80,000.00	0.00	79,545.16	454.84	99.43 %
61-7120-2700	Purchase For Resale	749,850.00	770,850.00	0.00	759,782.62	11,067.38	98.56 %
61-7120-3110	Travel/staff Development	500.00	500.00	0.00	0.00	500.00	0.00 %
61-7120-3210	Telephone And Postage	11,000.00	11,000.00	0.00	9,683.90	1,316.10	88.04 %
61-7120-3300	Utilities	119,000.00	119,000.00	0.00	95,407.19	23,592.81	80.17 %
61-7120-3510	Maint/repair Buildings	8,000.00	12,500.00	0.00	11,075.64	1,424.36	88.61 %
61-7120-3520	Maint/repair Equipment	10,000.00	10,000.00	0.00	4,560.55	5,439.45	45.61 %
61-7120-3530	Maint/repair Vehicles	1,500.00	1,500.00	0.00	1,307.11	192.89	87.14 %
61-7120-3700	Advertising	500.00	500.00	0.00	74.00	426.00	14.80 %
61-7120-4400	Contracted Services	100,000.00	100,000.00	0.00	98,608.89	1,391.11	98.61 %
61-7120-4500	Insurance And Bonds	1,600.00	1,600.00	0.00	1,587.99	12.01	99.25 %
61-7120-4910	Dues And Subscriptions	3,000.00	3,000.00	0.00	2,825.00	175.00	94.17 %
61-7120-5550	Capital Outlay-equipment	37,000.00	49,000.00	0.00	45,038.50	3,961.50	91.92 %
61-7120-5580	Capital Outlay-building	15,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
61-7120-9999	Utility Service Fees	0.00	209,413.00	0.00	209,412.80	0.20	100.00 %
Department: 7120 - Water Supply Total:		1,178,150.00	1,468,288.00	0.00	1,407,169.12	61,118.88	95.84 %
Department: 7130 - Water Distribution							
61-7130-1210	Salaries	122,500.00	122,500.00	0.00	117,200.39	5,299.61	95.67 %
61-7130-1810	FICA	9,500.00	9,500.00	0.00	8,886.41	613.59	93.54 %
61-7130-1820	Retirement	8,800.00	8,800.00	0.00	8,147.78	652.22	92.59 %
61-7130-1830	Group Insurance	38,500.00	38,500.00	0.00	37,355.48	1,144.52	97.03 %
61-7130-1870	401k Retirement Cont.	3,500.00	3,500.00	0.00	2,956.31	543.69	84.47 %
61-7130-1920	Professional Services	10,000.00	5,000.00	0.00	551.04	4,448.96	11.02 %
61-7130-2120	Uniforms	2,000.00	2,000.00	0.00	1,233.25	766.75	61.66 %
61-7130-2510	Automotive Supplies	12,000.00	8,000.00	0.00	5,102.16	2,897.84	63.78 %
61-7130-2600	Departmental Supplies	32,000.00	44,000.00	0.00	40,335.47	3,664.53	91.67 %
61-7130-3110	Travel/staff Development	1,000.00	1,000.00	0.00	528.75	471.25	52.88 %
61-7130-3210	Telephone And Postage	2,500.00	2,500.00	0.00	2,236.04	263.96	89.44 %
61-7130-3300	Utilities	1,500.00	1,500.00	0.00	1,336.17	163.83	89.08 %
61-7130-3510	Maint/repair Buildings	500.00	500.00	0.00	202.81	297.19	40.56 %
61-7130-3520	Maint/repair Equipment	5,000.00	5,000.00	0.00	3,071.20	1,928.80	61.42 %
61-7130-3530	Maint/repair Vehicle	4,000.00	4,000.00	0.00	1,979.89	2,020.11	49.50 %
61-7130-3700	Advertising	1,000.00	1,050.00	0.00	1,028.49	21.51	97.95 %
61-7130-3960	Due To General Street Cut	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00 %
61-7130-4390	Rentals	0.00	0.00	0.00	85.82	-85.82	0.00 %
61-7130-4500	Insurance And Bonds	6,500.00	6,500.00	0.00	6,351.95	148.05	97.72 %
61-7130-5000	Capital Outlay Noncapitalized	0.00	3,850.00	0.00	3,832.51	17.49	99.55 %
61-7130-5550	Capital Outlay Equipment]	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
61-7130-5570	Capital Outlay- Misc. Water Project	250,000.00	157,824.00	0.00	0.00	157,824.00	0.00 %
Department: 7130 - Water Distribution Total:		541,800.00	456,524.00	0.00	273,421.92	183,102.08	59.89 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 7140 - Non-Operating Expenses							
61-7140-6990	Due To Code/safety	72,323.00	72,323.00	0.00	72,323.00	0.00	100.00 %
61-7140-7111	Bond Principal Water Tank	64,900.00	64,901.00	0.00	64,900.35	0.65	100.00 %
61-7140-7112	Bond Principal Phase 1d - Guc Proje	75,000.00	75,000.00	0.00	75,000.00	0.00	100.00 %
61-7140-7113	Bond Principal Phase 1a Guc Projec	54,000.00	54,000.00	0.00	54,000.00	0.00	100.00 %
61-7140-7114	Bond Principal Phase 1b Guc Projec	36,000.00	36,000.00	0.00	36,000.00	0.00	100.00 %
61-7140-7115	Bond Principal Phase 1a Suppleme	32,000.00	32,000.00	0.00	32,000.00	0.00	100.00 %
61-7140-7211	Bond Interest Water Tank	4,663.00	4,663.00	0.00	4,662.83	0.17	100.00 %
61-7140-7212	Bond Interest Phase 1a Guc Project	142,480.00	142,480.00	0.00	142,480.00	0.00	100.00 %
61-7140-7213	Bond Interest Phase 1b Guc Project	94,240.00	94,240.00	0.00	94,240.00	0.00	100.00 %
61-7140-7214	Bond Interest Phase 1a Supplemen	60,288.00	60,288.00	0.00	60,287.50	0.50	100.00 %
61-7140-7550	Auction Service Fees	100.00	100.00	0.00	0.00	100.00	0.00 %
61-7140-9860	Reserve For Economic Developmen	105,000.00	105,000.00	0.00	105,000.00	0.00	100.00 %
61-7140-9861	Reserve Guc Waterline Phase 1a- P	19,648.00	19,648.00	0.00	0.00	19,648.00	0.00 %
61-7140-9862	Reserve Guc Waterline Phase 1a- S	9,229.00	9,229.00	0.00	0.00	9,229.00	0.00 %
61-7140-9863	Reserve Guc Waterline Phase 1b Lo	13,024.00	13,024.00	0.00	0.00	13,024.00	0.00 %
61-7140-9864	Reserve Guc Waterline Phase 1d	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
Department: 7140 - Non-Operating Expenses Total:		790,395.00	790,396.00	0.00	740,893.68	49,502.32	93.74 %
Expense Total:		3,150,960.00	3,168,160.00	0.00	2,869,165.27	298,994.73	90.56 %
Fund: 61 - Water Fund Surplus (Deficit):		0.00	0.00	0.00	246,950.68	246,950.68	0.00 %
Fund: 62 - Sewer Fund							
Revenue							
62-3413-5401	A/R Penalties - Interest	100.00	50.00	0.00	6.71	-43.29	13.42 %
62-3831-8500	Interest Earned	300.00	800.00	0.00	1,349.49	549.49	168.69 %
62-3831-8513	Interest Earned Capital Reserv	150.00	550.00	0.00	705.93	155.93	128.35 %
62-3831-8516	Interest Earned- Sw Debt Service	0.00	65.00	0.00	102.10	37.10	157.08 %
62-3831-8530	Interest Earned Depreciation	150.00	400.00	0.00	532.14	132.14	133.04 %
62-3835-5150	Sewer Use Charges	1,540,000.00	1,540,000.00	0.00	1,473,018.90	-66,981.10	95.65 %
62-3835-8000	Sale/materials & Services	1,000.00	1,500.00	0.00	3,068.64	1,568.64	204.58 %
62-3835-8010	Sale Of Fixed Assets	1,000.00	16,000.00	0.00	20,000.00	4,000.00	125.00 %
62-3839-5202	Sewer Taps	1,000.00	1,000.00	0.00	600.00	-400.00	60.00 %
62-3839-5203	Sewer Tap Facility Fees	1,200.00	1,200.00	0.00	1,200.00	0.00	100.00 %
62-3839-8095	Miscellaneous Income	200.00	700.00	0.00	900.00	200.00	128.57 %
62-3991-5900	Appropriated Fund Balance	0.00	27,985.00	0.00	0.00	-27,985.00	0.00 %
Revenue Total:		1,545,100.00	1,590,250.00	0.00	1,501,483.91	-88,766.09	94.42 %
Expense							
Department: 7210 - Sewer Administration							
62-7210-1210	Salaries	26,278.00	40,278.00	0.00	39,713.54	564.46	98.60 %
62-7210-1270	Merit Pay	1,000.00	0.00	0.00	0.00	0.00	0.00 %
62-7210-1810	FICA	2,100.00	3,100.00	0.00	2,990.90	109.10	96.48 %
62-7210-1820	Retirement	1,937.00	2,537.00	0.00	2,430.15	106.85	95.79 %
62-7210-1830	Group Insurance	6,580.00	10,080.00	0.00	10,170.21	-90.21	100.89 %
62-7210-1870	401k Retirement Cont.	723.00	923.00	0.00	881.41	41.59	95.49 %
62-7210-1920	Professional Services	4,000.00	4,000.00	0.00	3,919.00	81.00	97.98 %
62-7210-2510	Automotive Supplies	500.00	500.00	0.00	39.86	460.14	7.97 %
62-7210-2600	Departmental Supplies	1,000.00	1,000.00	0.00	59.40	940.60	5.94 %
62-7210-3110	Travel/staff Development	500.00	500.00	0.00	0.00	500.00	0.00 %
62-7210-3210	Telephone And Postage	800.00	1,200.00	0.00	1,141.72	58.28	95.14 %
62-7210-3520	Maint/repair Equipment	500.00	500.00	0.00	256.83	243.17	51.37 %
62-7210-3530	Maint/repair Vehicles	500.00	500.00	0.00	0.00	500.00	0.00 %
62-7210-3700	Advertising	200.00	200.00	0.00	0.00	200.00	0.00 %
62-7210-3960	Charges For Services- General Fund	115,535.00	0.00	0.00	0.00	0.00	0.00 %
62-7210-4400	Contracted Services	0.00	300.00	0.00	256.81	43.19	85.60 %
62-7210-4500	Insurance And Bonds	44,000.00	44,000.00	0.00	40,964.66	3,035.34	93.10 %
62-7210-4920	Bank/invest. Service Charges	1,200.00	1,400.00	0.00	1,174.89	225.11	83.92 %
62-7210-5550	Capital Outlay-equipment	23,000.00	34,500.00	0.00	37,299.19	-2,799.19	108.11 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
62-7210-9999	Utility Service Fees	0.00	69,321.00	0.00	69,321.00	0.00	100.00 %
Department: 7210 - Sewer Administration Total:		230,353.00	214,839.00	0.00	210,619.57	4,219.43	98.04 %
Department: 7220 - Wastewater Collection							
62-7220-1210	Salaries	119,000.00	111,000.00	0.00	104,992.80	6,007.20	94.59 %
62-7220-1810	FICA	9,500.00	9,500.00	0.00	7,949.36	1,550.64	83.68 %
62-7220-1820	State Retirement	8,500.00	8,500.00	0.00	7,740.06	759.94	91.06 %
62-7220-1830	Group Insurance	38,157.00	33,157.00	0.00	32,162.58	994.42	97.00 %
62-7220-1870	401k Retirement Cont.	3,500.00	3,500.00	0.00	2,807.49	692.51	80.21 %
62-7220-1920	Professional Services	1,000.00	6,000.00	0.00	5,272.50	727.50	87.88 %
62-7220-2120	Uniforms	1,500.00	1,500.00	0.00	969.08	530.92	64.61 %
62-7220-2510	Automotive Supplies	10,000.00	10,000.00	0.00	4,831.96	5,168.04	48.32 %
62-7220-2600	Departmental Supplies	19,800.00	34,800.00	0.00	30,712.87	4,087.13	88.26 %
62-7220-3110	Travel/staff Development	1,000.00	1,000.00	0.00	535.09	464.91	53.51 %
62-7220-3210	Telephone And Postage	7,000.00	7,000.00	0.00	7,417.10	-417.10	105.96 %
62-7220-3300	Utilities	10,000.00	10,000.00	0.00	8,793.44	1,206.56	87.93 %
62-7220-3510	Maint/repair Buildings	1,000.00	3,500.00	0.00	2,863.65	636.35	81.82 %
62-7220-3520	Maint/repair Equipment	6,000.00	6,000.00	0.00	6,674.04	-674.04	111.23 %
62-7220-3530	Maint/repair Vehicles	4,000.00	4,000.00	0.00	2,057.90	1,942.10	51.45 %
62-7220-3545	Maintenance & Repair - Pump Stati	15,000.00	15,000.00	0.00	14,136.79	863.21	94.25 %
62-7220-3700	Advertising	500.00	500.00	0.00	0.00	500.00	0.00 %
62-7220-3960	Due To General Street Cut	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00 %
62-7220-4390	Rentals	0.00	0.00	0.00	85.82	-85.82	0.00 %
62-7220-4500	Insurance And Bonds	5,200.00	5,200.00	0.00	4,631.63	568.37	89.07 %
62-7220-4910	Dues And Subscriptions	1,350.00	1,350.00	0.00	1,310.00	40.00	97.04 %
62-7220-5000	Capital Outlay Noncapitalized	0.00	3,850.00	0.00	3,832.50	17.50	99.55 %
62-7220-5550	Capital Outlay-equipment	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
62-7220-9999	Utility Service Fees	0.00	46,214.00	0.00	46,214.00	0.00	100.00 %
Department: 7220 - Wastewater Collection Total:		293,007.00	352,571.00	0.00	326,990.66	25,580.34	92.74 %
Department: 7230 - Wastewater Treatment							
62-7230-1920	Professional Services	3,000.00	3,000.00	0.00	2,959.02	40.98	98.63 %
62-7230-2600	Departmental Supplies	2,000.00	2,000.00	0.00	1,843.33	156.67	92.17 %
62-7230-3300	Utilities	175,000.00	167,000.00	0.00	132,250.58	34,749.42	79.19 %
62-7230-3510	Maint/repair - Buildings	6,500.00	8,600.00	0.00	7,677.00	923.00	89.27 %
62-7230-3520	Maint/repair - Equipment	50,000.00	50,000.00	0.00	42,323.77	7,676.23	84.65 %
62-7230-4400	Contracted Services	349,412.00	375,412.00	0.00	373,509.94	1,902.06	99.49 %
62-7230-4404	Land Application - Sludge	60,000.00	40,000.00	0.00	37,966.54	2,033.46	94.92 %
62-7230-4910	Dues And Subscriptions	11,000.00	11,000.00	0.00	7,966.67	3,033.33	72.42 %
62-7230-5550	Capital Outlay-equipment	30,000.00	31,000.00	0.00	30,387.60	612.40	98.02 %
Department: 7230 - Wastewater Treatment Total:		686,912.00	688,012.00	0.00	636,884.45	51,127.55	92.57 %
Department: 7240 - Non-Operating Expenses							
62-7240-7100	Bond Principal 1977 Sewer Bonds	50,118.00	50,118.00	0.00	50,117.75	0.25	100.00 %
62-7240-7102	Bond Principal 03 Sewer Rehab	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
62-7240-7103	Bond Principal Sludge Drying Unit	71,365.00	71,365.00	0.00	71,364.95	0.05	100.00 %
62-7240-7104	Usda Loan Principal- 24" San Sw Im	28,000.00	28,000.00	0.00	28,000.00	0.00	100.00 %
62-7240-7200	Bond Interest 1977 Sewer Bonds	2,070.00	2,070.00	0.00	2,069.91	0.09	100.00 %
62-7240-7202	Bond Interest 03 Sewer Rehab	16,520.00	16,520.00	0.00	16,520.00	0.00	100.00 %
62-7240-7203	Bond Interest Sludge Drying Unit	15,736.00	15,736.00	0.00	15,735.98	0.02	100.00 %
62-7240-7204	Usda Loan Interest- 24" San Sw Imp	43,835.00	43,835.00	0.00	43,835.00	0.00	100.00 %
62-7240-9861	Reserve 24" Sanitary Sw Improv	7,184.00	7,184.00	0.00	0.00	7,184.00	0.00 %
Department: 7240 - Non-Operating Expenses Total:		334,828.00	334,828.00	0.00	327,643.59	7,184.41	97.85 %
Expense Total:		1,545,100.00	1,590,250.00	0.00	1,502,138.27	88,111.73	94.46 %
Fund: 62 - Sewer Fund Surplus (Deficit):		0.00	0.00	0.00	-654.36	-654.36	0.00 %
Fund: 63 - Electric Fund							
Revenue							
63-3413-5401	A/R Penalties - Interest	2,500.00	2,250.00	0.00	2,640.00	390.00	117.33 %
63-3831-8501	Interest On Investments	300.00	1,300.00	0.00	2,068.90	768.90	159.15 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
63-3831-8515	Interest Earned Rate Stabiliza	350.00	1,150.00	0.00	1,554.29	404.29	135.16 %
63-3831-8530	Interest Earned Depreciaton	300.00	900.00	0.00	1,154.96	254.96	128.33 %
63-3835-5104	Electric Sales	6,568,000.00	6,568,000.00	0.00	6,340,946.48	-227,053.52	96.54 %
63-3835-5105	Sale Materials & Services	6,000.00	15,559.00	0.00	16,677.72	1,118.72	107.19 %
63-3835-5802	Facilities Charges	1,000.00	1,000.00	0.00	2,200.00	1,200.00	220.00 %
63-3835-8010	Sale Of Fixed Assets	1,000.00	0.00	0.00	0.00	0.00	0.00 %
63-3839-5400	Service Charges	50,000.00	52,000.00	0.00	67,097.50	15,097.50	129.03 %
63-3839-8095	Miscellaneous Income	200.00	200.00	0.00	59,998.97	59,798.97	19,999.49 %
Revenue Total:		6,629,650.00	6,642,359.00	0.00	6,494,338.82	-148,020.18	97.77 %

Expense

Department: 7310 - Electric Administration

63-7310-1210	Salaries	14,000.00	14,000.00	0.00	13,754.01	245.99	98.24 %
63-7310-1810	FICA	1,200.00	1,200.00	0.00	1,028.61	171.39	85.72 %
63-7310-1820	Local Government Retire.	1,000.00	1,100.00	0.00	1,012.03	87.97	92.00 %
63-7310-1830	Group Insurance	10,000.00	20,000.00	0.00	19,324.20	675.80	96.62 %
63-7310-1870	Retirement Cont. -401(k)	500.00	500.00	0.00	367.26	132.74	73.45 %
63-7310-1920	Professional Services	4,000.00	4,000.00	0.00	2,875.00	1,125.00	71.88 %
63-7310-2510	Automotive Supplies	500.00	1,500.00	0.00	932.91	567.09	62.19 %
63-7310-2600	Departmental Supplies	500.00	500.00	0.00	421.21	78.79	84.24 %
63-7310-3110	Travel/staff Development	1,500.00	3,500.00	0.00	2,759.87	740.13	78.85 %
63-7310-3210	Telephone And Postage	1,800.00	1,800.00	0.00	969.39	830.61	53.86 %
63-7310-3520	Maint/repair Equipment	1,000.00	1,500.00	0.00	256.81	1,243.19	17.12 %
63-7310-3700	Advertising	250.00	250.00	0.00	0.00	250.00	0.00 %
63-7310-3960	Charges For Services-general Fund	656,746.00	0.00	0.00	0.00	0.00	0.00 %
63-7310-4390	Rentals	22,000.00	22,000.00	0.00	15,349.32	6,650.68	69.77 %
63-7310-4400	Contracted Services	0.00	325.00	0.00	306.68	18.32	94.36 %
63-7310-4500	Insurance And Bonds	45,000.00	41,000.00	0.00	40,964.67	35.33	99.91 %
63-7310-4920	Bank/invest. Service Charges	0.00	1,500.00	0.00	1,174.85	325.15	78.32 %
63-7310-5550	Capital Outlay-equipment	23,000.00	38,000.00	0.00	40,644.68	-2,644.68	106.96 %
63-7310-9999	Utility Service Fees	0.00	459,722.00	0.00	459,722.20	-0.20	100.00 %
Department: 7310 - Electric Administration Total:		782,996.00	612,397.00	0.00	601,863.70	10,533.30	98.28 %

Department: 7320 - Electric Distribution

63-7320-1210	Salaries	290,000.00	290,000.00	0.00	281,212.19	8,787.81	96.97 %
63-7320-1810	FICA	22,185.00	22,185.00	0.00	21,513.00	672.00	96.97 %
63-7320-1820	Retirement	21,344.00	21,694.00	0.00	20,934.25	759.75	96.50 %
63-7320-1830	Group Insurance	69,000.00	72,000.00	0.00	69,273.15	2,726.85	96.21 %
63-7320-1870	401(k) Retire. Cont.	7,975.00	7,975.00	0.00	7,590.44	384.56	95.18 %
63-7320-1920	Professional Services	10,000.00	10,000.00	0.00	4,528.00	5,472.00	45.28 %
63-7320-2120	Uniforms	6,000.00	6,000.00	0.00	5,494.67	505.33	91.58 %
63-7320-2510	Automotive Supplies	15,000.00	11,000.00	0.00	8,015.91	2,984.09	72.87 %
63-7320-2520	Fuel - Generator	17,000.00	17,000.00	0.00	9,106.42	7,893.58	53.57 %
63-7320-2600	Departmental Supplies	100,000.00	109,559.00	0.00	118,148.45	-8,589.45	107.84 %
63-7320-2700	Purchase For Resale	4,300,000.00	4,280,648.00	0.00	3,835,959.07	444,688.93	89.61 %
63-7320-3110	Travel/staff Development	3,000.00	100.00	0.00	594.94	-494.94	594.94 %
63-7320-3210	Telephone And Postage	6,000.00	7,500.00	0.00	6,066.90	1,433.10	80.89 %
63-7320-3300	Utilities	20,000.00	18,000.00	0.00	13,702.69	4,297.31	76.13 %
63-7320-3510	Maint/repair Buildings	2,000.00	7,500.00	0.00	7,122.71	377.29	94.97 %
63-7320-3520	Maint/repair Equipment	27,000.00	19,000.00	0.00	15,804.18	3,195.82	83.18 %
63-7320-3530	Maint/repair Vehicles	10,000.00	6,000.00	0.00	3,130.78	2,869.22	52.18 %
63-7320-3542	Maintenance & Repair - Generator	20,000.00	20,000.00	0.00	22,892.51	-2,892.51	114.46 %
63-7320-3700	Advertising	0.00	175.00	0.00	175.00	0.00	100.00 %
63-7320-4390	Rentals	1,000.00	2,500.00	0.00	2,555.82	-55.82	102.23 %
63-7320-4400	Contracted Services	60,000.00	60,000.00	0.00	58,808.64	1,191.36	98.01 %
63-7320-4500	Insurance And Bonds	13,000.00	10,600.00	0.00	10,586.57	13.43	99.87 %
63-7320-5000	Capital Outlay Noncapitalized	0.00	3,850.00	0.00	3,832.51	17.49	99.55 %
63-7320-5550	Capital Outlay Equipment	120,000.00	123,500.00	0.00	123,057.97	442.03	99.64 %
63-7320-7500	Debt Service - Lease Purchase Prini	218,601.00	218,602.00	0.00	218,601.03	0.97	100.00 %
63-7320-7501	Debt Service Lease Purchase Intere	48,770.00	48,771.00	0.00	48,770.05	0.95	100.00 %

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For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
63-7320-9999	Utility Service Fees	0.00	197,024.00	0.00	197,023.80	0.20	100.00 %
Department: 7320 - Electric Distribution Total:		5,407,875.00	5,591,183.00	0.00	5,114,501.65	476,681.35	91.47 %
Department: 7340 - Non-Operating Expenses							
63-7340-3960	Due To General Fund	265,870.00	265,870.00	0.00	265,870.00	0.00	100.00 %
63-7340-6990	Due To Code/safety	45,000.00	45,000.00	0.00	45,000.00	0.00	100.00 %
63-7340-9811	Contribution To General Fund- Pilot	22,909.00	22,909.00	0.00	22,909.00	0.00	100.00 %
63-7340-9860	Reserve For Economic Developmen	105,000.00	105,000.00	0.00	105,000.00	0.00	100.00 %
Department: 7340 - Non-Operating Expenses Total:		438,779.00	438,779.00	0.00	438,779.00	0.00	100.00 %
Expense Total:		6,629,650.00	6,642,359.00	0.00	6,155,144.35	487,214.65	92.67 %
Fund: 63 - Electric Fund Surplus (Deficit):		0.00	0.00	0.00	339,194.47	339,194.47	0.00 %
Fund: 70 - Library Trust Fund							
Revenue							
70-3831-8500	Interest Earned	0.00	0.00	0.00	885.32	885.32	0.00 %
70-3833-8412	Contributions - Monk	0.00	0.00	0.00	1,000.00	1,000.00	0.00 %
70-3833-8418	Contributions - Devisconti	0.00	5,000.00	0.00	15,536.60	10,536.60	310.73 %
70-3833-8420	Contributions - Friends	0.00	0.00	0.00	576.94	576.94	0.00 %
70-3833-8426	Contributions- Veterans Memorial	0.00	63.00	0.00	150.00	87.00	238.10 %
Revenue Total:		0.00	5,063.00	0.00	18,148.86	13,085.86	358.46 %
Expense							
Department: 4110 - Legislative							
70-4110-5603	Veterans Memorial Trust Expenditu	0.00	63.00	0.00	63.00	0.00	100.00 %
Department: 4110 - Legislative Total:		0.00	63.00	0.00	63.00	0.00	100.00 %
Department: 6110 - Library							
70-6110-6505	Devisconti Trust Expenditures	0.00	5,000.00	0.00	5,000.00	0.00	100.00 %
Department: 6110 - Library Total:		0.00	5,000.00	0.00	5,000.00	0.00	100.00 %
Expense Total:		0.00	5,063.00	0.00	5,063.00	0.00	100.00 %
Fund: 70 - Library Trust Fund Surplus (Deficit):		0.00	0.00	0.00	13,085.86	13,085.86	0.00 %
Fund: 71 - Cemetery Perpetual Care Fund							
Revenue							
71-3413-4009	A/R Penalties - Interest	500.00	500.00	0.00	1,156.28	656.28	231.26 %
71-3474-4022	Cemetery Sales	18,000.00	18,000.00	0.00	28,554.69	10,554.69	158.64 %
71-3831-8500	Interest Earned	150.00	150.00	0.00	593.61	443.61	395.74 %
Revenue Total:		18,650.00	18,650.00	0.00	30,304.58	11,654.58	162.49 %
Expense							
Department: 4740 - Cemeteries Perpetual Care							
71-4740-3960	Due To General Fund	18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
Department: 4740 - Cemeteries Perpetual Care Total:		18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
Expense Total:		18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
Fund: 71 - Cemetery Perpetual Care Fund Surplus (Deficit):		0.00	0.00	0.00	11,654.58	11,654.58	0.00 %
Fund: 72 - Dogwood Festival Fund							
Revenue							
72-3831-8500	Interest Earned	150.00	150.00	0.00	499.33	349.33	332.89 %
72-3833-8430	Donations	45,000.00	45,000.00	0.00	47,725.00	2,725.00	106.06 %
72-3835-8021	Amusements/Sports Revenues	15,000.00	15,000.00	0.00	30,695.25	15,695.25	204.64 %
72-3835-8022	Concerts Revenue	52,225.00	52,225.00	0.00	12,696.00	-39,529.00	24.31 %
72-3835-8023	Ice & Beverage Revenue	1,500.00	1,500.00	0.00	1,585.00	85.00	105.67 %
72-3835-8102	Souvenir Revenue	8,500.00	8,500.00	0.00	10,543.05	2,043.05	124.04 %
72-3839-4024	Vendor Fees	25,000.00	25,000.00	0.00	28,785.00	3,785.00	115.14 %
Revenue Total:		147,375.00	147,375.00	0.00	132,528.63	-14,846.37	89.93 %
Expense							
Department: 6170 - Dogwood Festival							
72-6170-2700	Purchases For Resale	15,000.00	15,000.00	0.00	8,994.25	6,005.75	59.96 %
72-6170-2750	Entertainment	75,000.00	66,200.00	0.00	38,499.58	27,700.42	58.16 %
72-6170-2900	Misc Expenses	1,500.00	7,500.00	0.00	7,496.92	3.08	99.96 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
72-6170-2910	Kids Cool Fest	1,000.00	1,000.00	0.00	1,345.00	-345.00	134.50 %
72-6170-2921	Special Venues	0.00	2,800.00	0.00	2,800.00	0.00	100.00 %
72-6170-3110	Travel	250.00	250.00	0.00	0.00	250.00	0.00 %
72-6170-3210	Telephone & Postage	1,000.00	1,000.00	0.00	103.61	896.39	10.36 %
72-6170-3410	Printing & Postage	2,500.00	2,500.00	0.00	321.20	2,178.80	12.85 %
72-6170-3700	Advertising	25,000.00	25,000.00	0.00	26,571.07	-1,571.07	106.28 %
72-6170-4390	Rentals	20,000.00	20,000.00	0.00	17,235.47	2,764.53	86.18 %
72-6170-4500	Insurance & Bonds	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
72-6170-4910	Dues & Subscriptions	125.00	125.00	0.00	0.00	125.00	0.00 %
Department: 6170 - Dogwood Festival Total:		147,375.00	147,375.00	0.00	103,367.10	44,007.90	70.14 %
Expense Total:		147,375.00	147,375.00	0.00	103,367.10	44,007.90	70.14 %
Fund: 72 - Dogwood Festival Fund Surplus (Deficit):		0.00	0.00	0.00	29,161.53	29,161.53	0.00 %
Report Surplus (Deficit):		0.00	0.00	0.00	271,495.11	271,495.11	0.00 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 10 - General Fund						
Revenue						
	6,191,813.00	6,708,709.00	0.00	5,932,079.59	-776,629.41	88.42 %
Revenue Total:	6,191,813.00	6,708,709.00	0.00	5,932,079.59	-776,629.41	88.42 %
Expense						
4110 - Legislative	236,292.00	257,065.00	0.00	239,424.84	17,640.16	93.14 %
4120 - Administration	249,231.00	240,439.00	0.00	233,599.59	6,839.41	97.16 %
4130 - Finance	569,995.00	568,145.00	0.00	527,323.56	40,821.44	92.81 %
4210 - Information Technology	200,240.00	237,575.00	0.00	209,313.59	28,261.41	88.10 %
4310 - Police	1,735,651.00	1,899,800.00	0.00	1,882,035.45	17,764.55	99.06 %
4320 - Fire	232,753.00	278,830.00	0.00	218,586.28	60,243.72	78.39 %
4350 - Code Enforcement	173,764.00	170,914.00	0.00	143,427.85	27,486.15	83.92 %
4510 - Public Works	1,516,787.00	1,592,482.00	0.00	1,503,106.62	89,375.38	94.39 %
5610 - Powell Bill	209,464.00	249,464.00	0.00	199,632.82	49,831.18	80.02 %
6110 - Library	340,401.00	387,260.00	0.00	374,623.01	12,636.99	96.74 %
6120 - Parks and Recreation	517,235.00	725,635.00	0.00	699,674.38	25,960.62	96.42 %
6150 - Economic Development	210,000.00	101,100.00	0.00	76,254.08	24,845.92	75.42 %
Expense Total:	6,191,813.00	6,708,709.00	0.00	6,307,002.07	401,706.93	94.01 %
Fund: 10 - General Fund Surplus (Deficit):	0.00	0.00	0.00	-374,922.48	-374,922.48	0.00 %
Fund: 11 - May Museum and Park						
Revenue						
	36,824.00	36,824.00	0.00	39,377.85	2,553.85	106.94 %
Revenue Total:	36,824.00	36,824.00	0.00	39,377.85	2,553.85	106.94 %
Expense						
6140 - May Museum and Park	36,824.00	36,824.00	0.00	32,353.02	4,470.98	87.86 %
Expense Total:	36,824.00	36,824.00	0.00	32,353.02	4,470.98	87.86 %
Fund: 11 - May Museum and Park Surplus (Deficit):	0.00	0.00	0.00	7,024.83	7,024.83	0.00 %
Fund: 61 - Water Fund						
Revenue						
	3,150,960.00	3,168,160.00	0.00	3,116,115.95	-52,044.05	98.36 %
Revenue Total:	3,150,960.00	3,168,160.00	0.00	3,116,115.95	-52,044.05	98.36 %
Expense						
7110 - Water Administration	640,615.00	452,952.00	0.00	447,680.55	5,271.45	98.84 %
7120 - Water Supply	1,178,150.00	1,468,288.00	0.00	1,407,169.12	61,118.88	95.84 %
7130 - Water Distribution	541,800.00	456,524.00	0.00	273,421.92	183,102.08	59.89 %
7140 - Non-Operating Expenses	790,395.00	790,396.00	0.00	740,893.68	49,502.32	93.74 %
Expense Total:	3,150,960.00	3,168,160.00	0.00	2,869,165.27	298,994.73	90.56 %
Fund: 61 - Water Fund Surplus (Deficit):	0.00	0.00	0.00	246,950.68	246,950.68	0.00 %
Fund: 62 - Sewer Fund						
Revenue						
	1,545,100.00	1,590,250.00	0.00	1,501,483.91	-88,766.09	94.42 %
Revenue Total:	1,545,100.00	1,590,250.00	0.00	1,501,483.91	-88,766.09	94.42 %
Expense						
7210 - Sewer Administration	230,353.00	214,839.00	0.00	210,619.57	4,219.43	98.04 %
7220 - Wastewater Collection	293,007.00	352,571.00	0.00	326,990.66	25,580.34	92.74 %
7230 - Wastewater Treatment	686,912.00	688,012.00	0.00	636,884.45	51,127.55	92.57 %
7240 - Non-Operating Expenses	334,828.00	334,828.00	0.00	327,643.59	7,184.41	97.85 %
Expense Total:	1,545,100.00	1,590,250.00	0.00	1,502,138.27	88,111.73	94.46 %
Fund: 62 - Sewer Fund Surplus (Deficit):	0.00	0.00	0.00	-654.36	-654.36	0.00 %
Fund: 63 - Electric Fund						
Revenue						
	6,629,650.00	6,642,359.00	0.00	6,494,338.82	-148,020.18	97.77 %


Budget Report

For Fiscal: 2017-2018 Period Ending: 06/30/2018

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue Total:	6,629,650.00	6,642,359.00	0.00	6,494,338.82	-148,020.18	97.77 %
Expense						
7310 - Electric Administration	782,996.00	612,397.00	0.00	601,863.70	10,533.30	98.28 %
7320 - Electric Distribution	5,407,875.00	5,591,183.00	0.00	5,114,501.65	476,681.35	91.47 %
7340 - Non-Operating Expenses	438,779.00	438,779.00	0.00	438,779.00	0.00	100.00 %
Expense Total:	6,629,650.00	6,642,359.00	0.00	6,155,144.35	487,214.65	92.67 %
Fund: 63 - Electric Fund Surplus (Deficit):	0.00	0.00	0.00	339,194.47	339,194.47	0.00 %
Fund: 70 - Library Trust Fund						
Revenue						
	0.00	5,063.00	0.00	18,148.86	13,085.86	358.46 %
Revenue Total:	0.00	5,063.00	0.00	18,148.86	13,085.86	358.46 %
Expense						
4110 - Legislative	0.00	63.00	0.00	63.00	0.00	100.00 %
6110 - Library	0.00	5,000.00	0.00	5,000.00	0.00	100.00 %
Expense Total:	0.00	5,063.00	0.00	5,063.00	0.00	100.00 %
Fund: 70 - Library Trust Fund Surplus (Deficit):	0.00	0.00	0.00	13,085.86	13,085.86	0.00 %
Fund: 71 - Cemetery Perpetual Care Fund						
Revenue						
	18,650.00	18,650.00	0.00	30,304.58	11,654.58	162.49 %
Revenue Total:	18,650.00	18,650.00	0.00	30,304.58	11,654.58	162.49 %
Expense						
4740 - Cemeteries Perpetual Care	18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
Expense Total:	18,650.00	18,650.00	0.00	18,650.00	0.00	100.00 %
Fund: 71 - Cemetery Perpetual Care Fund Surplus (Deficit):	0.00	0.00	0.00	11,654.58	11,654.58	0.00 %
Fund: 72 - Dogwood Festival Fund						
Revenue						
	147,375.00	147,375.00	0.00	132,528.63	-14,846.37	89.93 %
Revenue Total:	147,375.00	147,375.00	0.00	132,528.63	-14,846.37	89.93 %
Expense						
6170 - Dogwood Festival	147,375.00	147,375.00	0.00	103,367.10	44,007.90	70.14 %
Expense Total:	147,375.00	147,375.00	0.00	103,367.10	44,007.90	70.14 %
Fund: 72 - Dogwood Festival Fund Surplus (Deficit):	0.00	0.00	0.00	29,161.53	29,161.53	0.00 %
Report Surplus (Deficit):	0.00	0.00	0.00	271,495.11	271,495.11	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	0.00	0.00	0.00	-374,922.48	-374,922.48
11 - May Museum and Park	0.00	0.00	0.00	7,024.83	7,024.83
61 - Water Fund	0.00	0.00	0.00	246,950.68	246,950.68
62 - Sewer Fund	0.00	0.00	0.00	-654.36	-654.36
63 - Electric Fund	0.00	0.00	0.00	339,194.47	339,194.47
70 - Library Trust Fund	0.00	0.00	0.00	13,085.86	13,085.86
71 - Cemetery Perpetual Care Fun	0.00	0.00	0.00	11,654.58	11,654.58
72 - Dogwood Festival Fund	0.00	0.00	0.00	29,161.53	29,161.53
Report Surplus (Deficit):	0.00	0.00	0.00	271,495.11	271,495.11

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>1</u></p> <p>August 6, 2018</p>
	<p>Subject: Public Hearing on Town Initiated Zoning Change For Parcels Currently Zoned As Neighborhood Business To Be Changed To R-5</p>	
<p>A Public Hearing has been scheduled for August 6, 2018 at 6:30 p.m. to receive citizen input on a Town initiated proposal to rezone all parcels currently zoned as Neighborhood Business District (NBD) to the zoning classification of Residential - 5 (R-5).</p> <p>In early 2018, the Planning Board began a comprehensive review of the Town's Zoning Ordinance to look toward simplifying the document. After extensive discussion, the Planning Board voted on April 12, 2018 to recommend eliminating the Neighborhood Business District and to reclassify these parcels to an appropriate new zoning district. The Board of Commissioners concurred with this recommendation and voted to eliminate the Neighborhood Business District on May 7, 2018. This change would become effective on September 1, 2018.</p> <p>On July 10, 2018, the Planning Board voted to recommend that the Board of Commissioners rezone all parcels currently zoned as Neighborhood Business District (NBD) to the Residential - 5 District (R-5). This must be done prior to September 1, 2018 when the NB District is officially deleted from the Farmville Zoning Ordinance.</p> <p>The report to the Planning Board is attached for your use and information. No action may be taken on the request until after a Public Hearing has been held.</p>		
<p>Action Recommended:</p>	<p>Conduct a public hearing on the proposed zoning request. Approve the rezoning of all parcels currently zoned as Neighborhood Business (NBD) to Residential - 5 (R-5) effective September 1, 2018.</p>	
<p>Staff Contact Name: Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	



Planning Board and Board of Adjustments

July 10, 2018

Section IV New Business

Item #1 – Town Initiated Zoning Change
Neighborhood Business District
To Other Districts
Planning Board

Title of Item: Town Initiated Zoning Change Involving Parcels Currently Zoned Neighborhood Business (NB)

Explanation: This amendment reclassifies parcels currently zoned as NB to the zoning classification most closely associated with the parcel's current or planned use.

Staff Observations:

- (1) In early 2018, the Planning Board began a comprehensive review of the Farmville Zoning Ordinance to look toward simplifying the document.
- (2) After extensive discussion, the Planning Board voted on April 12, 2018 to recommend that the Board of Commissioners delete the Neighborhood Business, Rural Business, and R-12 zoning districts from the Farmville Zoning Ordinance and reclassify all parcels affected by these changes to appropriate new zoning classifications.
- (3) On May 7, 2018, the Farmville Board of Commissioners voted to approve the amendments as recommended by the Planning Board effective September 1, 2018.
- (4) All affected property owners were notified about the elimination of their current zoning district, the proposed zoning classification for their parcel after September 1, and plans for a public hearing on the matter before the Board of Commissioners on August 6, 2018.
- (5) To date, nine (9) property owners affected by these proposed changes have contacted the Town to inquire about the change and / or request additional information. None have indicated that they oppose the changes.

Recommendation:

The proposed changes simplify the ordinance and are not opposed by any affected property owner, based on owner feedback. Staff recommends that the Planning Board recommend to the Board of Commissioners that the parcels be rezoned as presented.

ORDINANCE (2018) _____

**ORDINANCE AMENDING CHAPTER 157 ZONING,
THE OFFICIAL ZONING MAP OF THE TOWN OF FARMVILLE**

BE IT ORDAINED by the Board of Commissioners of the Town of Farmville, North Carolina, that Chapter 157 of the Code of Ordinances of the Town of Farmville, the Official Zoning Map, be amended as follows:

Section 1. The Official Zoning Map of the Town of Farmville is amended by changing the zoning district classification of the following described properties from Neighborhood Business (NB) District to Residential - 5 (R-5) District:

Lying and being in Farmville Township, Pitt County, North Carolina and being more particularly described as follows:

Being all of Parcels 19243, 16076, 06154, 23720, 11353, 09553, 19158, 15616, 26352, and 18150 as currently shown on the Pitt County Tax Maps.

Section 2. All ordinances or parts of ordinances of the Town of Farmville which are in conflict herewith are hereby repealed to the extent of such conflict

Section 3. This ordinance shall be effective on September 1, 2018.

Adopted this the 6th day of August, 2018.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 2

August 6, 2018

Subject: Public Hearing on Town Initiated Zoning Change For Parcels Currently Zoned As Rural Business To Be Changed To Highway Business

A Public Hearing has been scheduled for August 6, 2018 at 6:30 p.m. to receive citizen input on a Town initiated proposal to rezone all parcels currently zoned as Rural Business District (RBD) to the zoning classification of Highway Business District (HBD).

In early 2018, the Planning Board began a comprehensive review of the Town's Zoning Ordinance to look toward simplifying the document. After extensive discussion, the Planning Board voted on April 12, 2018 to recommend eliminating the Rural Business District and to reclassify these parcels to an appropriate new zoning district. The Board of Commissioners concurred with this recommendation and voted to eliminate the Rural Business District on May 7, 2018. This change would become effective on September 1, 2018.

On July 10, 2018, the Planning Board voted to recommend that the Board of Commissioners rezone all parcels currently zoned as Rural Business District (RBD) to the Highway Business District (HBD). This must be done prior to September 1, 2018 when the RB District is officially deleted from the Farmville Zoning Ordinance.

The report to the Planning Board is attached for your use and information. No action may be taken on the request until after a Public Hearing has been held.

Action Recommended:

Conduct a public hearing on the proposed zoning request. Approve the rezoning of all parcels currently zoned as Rural Business to Highway Business effective September 1, 2018.

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700



Planning Board and Board of Adjustments

July 10, 2018

Section IV New Business

Item #2 – Town Initiated Zoning Change Rural Business District To Other Districts Planning Board

Title of Item: Town Initiated Zoning Change Involving Parcels Currently Zoned Rural Business (RB)

Explanation: This amendment reclassifies parcels currently zoned as RB to the zoning classification most closely associated with the parcel's current or planned use.

Staff Observations:

- (1) In early 2018, the Planning Board began a comprehensive review of the Farmville Zoning Ordinance to look toward simplifying the document.
- (2) After extensive discussion, the Planning Board voted on April 12, 2018 to recommend that the Board of Commissioners delete the Neighborhood Business, Rural Business, and R-12 zoning districts from the Farmville Zoning Ordinance and reclassify all parcels affected by these changes to appropriate new zoning classifications.
- (3) On May 7, 2018, the Farmville Board of Commissioners voted to approve the amendments as recommended by the Planning Board effective September 1, 2018.
- (4) All affected property owners were notified about the elimination of their current zoning district, the proposed zoning classification for their parcel after September 1, and plans for a public hearing on the matter before the Board of Commissioners on August 6, 2018.
- (5) To date, nine (9) property owners affected by these proposed changes have contacted the Town to inquire about the change and / or request additional information. None have indicated that they oppose the changes.

Recommendation:

The proposed changes simplify the ordinance and are not opposed by any affected property owner, based on owner feedback. Staff recommends that the Planning Board recommend to the Board of Commissioners that the parcels be rezoned as presented.

ORDINANCE (2018) _____

**ORDINANCE AMENDING CHAPTER 157 ZONING,
THE OFFICIAL ZONING MAP OF THE TOWN OF FARMVILLE**

BE IT ORDAINED by the Board of Commissioners of the Town of Farmville, North Carolina, that Chapter 157 of the Code of Ordinances of the Town of Farmville, the Official Zoning Map, be amended as follows:

Section 1. The Official Zoning Map of the Town of Farmville is amended by changing the zoning district classification of the following described properties from Rural Business (RB) District to Highway Business (HB) District:

Lying and being in Farmville Township, Pitt County, North Carolina and being more particularly described as follows:

Being all of Parcels 53498, 12786, 38880, and 26861 as currently shown on the Pitt County Tax Maps.

Section 2. All ordinances or parts of ordinances of the Town of Farmville which are in conflict herewith are hereby repealed to the extent of such conflict

Section 3. This ordinance shall be effective on September 1, 2018.

Adopted this the 6th day of August, 2018.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 3

August 6, 2018

Subject: Public Hearing on Town Initiated Zoning Change For Parcels Currently Zoned As R-12 To Be Changed To R-8

A Public Hearing has been scheduled for August 6, 2018 at 6:30 p.m. to receive citizen input on a Town initiated proposal to rezone all parcels currently zoned as R-12 District to the zoning classification of R-8.

In early 2018, the Planning Board began a comprehensive review of the Town's Zoning Ordinance to look toward simplifying the document. After extensive discussion, the Planning Board voted on April 12, 2018 to recommend eliminating the Residential - 12 (R-12) District and to reclassify these parcels to the Residential-8 (R-8) District. The Board of Commissioners concurred with this recommendation and voted to eliminate the R-12 District on May 7, 2018. This change would become effective on September 1, 2018.

On July 10, 2018, the Planning Board voted to recommend that the Board of Commissioners rezone all parcels currently zoned as R-12 District (NBD) to the R-8 District. This must be done prior to September 1, 2018 when the R-12 District is officially deleted from the Farmville Zoning Ordinance.

The report to the Planning Board is attached for your use and information. No action may be taken on the request until after a Public Hearing has been held.

Action Recommended:

Conduct a public hearing on the proposed zoning request. Approve the rezoning of all parcels currently zoned as R-12 to R-8 effective September 1, 2018.

Staff Contact Name:
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmvillenc.gov / 252-753-6700



Planning Board and Board of Adjustments

July 10, 2018

Section IV New Business

Item #3 – Town Initiated Zoning Change
R-12 District To R-8 District
Planning Board

Title of Item: Town Initiated Zoning Change Involving Parcels Currently Zoned R-12

Explanation: This amendment reclassifies parcels currently zoned as R-12 to the R-8 zoning classification.

Staff Observations:

- (1) In early 2018, the Planning Board began a comprehensive review of the Farmville Zoning Ordinance to look toward simplifying the document.
- (2) After extensive discussion, the Planning Board voted on April 12, 2018 to recommend that the Board of Commissioners delete the Neighborhood Business, Rural Business, and R-12 zoning districts from the Farmville Zoning Ordinance and reclassify all parcels affected by these changes to appropriate new zoning classifications.
- (3) On May 7, 2018, the Farmville Board of Commissioners voted to approve the amendments as recommended by the Planning Board effective September 1, 2018.
- (4) All affected property owners were notified about the elimination of their current zoning district, the proposed zoning classification for their parcel after September 1, and plans for a public hearing on the matter before the Board of Commissioners on August 6, 2018.
- (5) To date, nine (9) property owners affected by these proposed changes have contacted the Town to inquire about the change and / or request additional information. None have indicated that they oppose the changes.

Recommendation:

The proposed changes simplify the ordinance and are not opposed by any affected property owner, based on owner feedback. Staff recommends that the Planning Board recommend to the Board of Commissioners that the parcels be rezoned as presented.

ORDINANCE (2018) _____

**ORDINANCE AMENDING CHAPTER 157 ZONING,
THE OFFICIAL ZONING MAP OF THE TOWN OF FARMVILLE**

BE IT ORDAINED by the Board of Commissioners of the Town of Farmville, North Carolina, that Chapter 157 of the Code of Ordinances of the Town of Farmville, the Official Zoning Map, be amended as follows:

Section 1. The Official Zoning Map of the Town of Farmville is amended by changing the zoning district classification of certain described parcels from Residential - 12 (R-12) District to Residential - 8 (R-8) District:

Lying and being in Farmville Township, Pitt County, North Carolina and being more particularly described as follows:

Being the entirety of all of parcels currently classified as Residential - 12 (R-12) zoning classification.

Section 2. All ordinances or parts of ordinances of the Town of Farmville which are in conflict herewith are hereby repealed to the extent of such conflict


Section 3. This ordinance shall be effective on September 1, 2018.

Adopted this the 6th day of August, 2018.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>4</u></p> <p>August 6, 2018</p>
	<p>Subject: Public Hearing on Request By Thomas Clay To Rezone Property Located on Turnage Street From Residential-5 (R-5) District to Office & Institutional (O&I) District</p>	
<p>A Public Hearing has been scheduled for August 6, 2018 at 6:30 p.m. to receive citizen input on a proposal to rezone parcels 84821 and 84822 located on the east side of Turnage Street between Church Street and Pine Street from Residential - 5 (R-5) District to Office & Institutional (O&I) District. The Planning Board voted unanimously to recommend that the property be rezoned as requested.</p> <p>The report to the Planning Board is attached for your use and information. No action may be taken on the request until after a Public Hearing has been held.</p>		
<p>Action Recommended:</p>	<p>Conduct a public hearing on the proposed zoning request. Approve the rezoning from R-5 to O&I.</p>	
<p>Staff Contact Name: Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	



Planning Board and Board of Adjustments

June 12, 2018

Section IV New Business

Item #1 - Consider Rezoning Request
Thomas Clay
Planning Board

Title of Item: Request To Rezone Parcels 05678 and 05679 Located on the East Side of Turnage Street From Residential - 5 (R-5) District to Office & Institutional (O&I) District.

Explanation: Thomas Clay is requesting that a 0.57(+/-) acres of land (Parcels 05678 and 05679) be rezoned from Residential - 5 (R-5) District to Office & Institutional (O&I) District for the purpose of constructing an artist studio on the site.

Staff Observations:

- (1) The subject property is bordered on the south by land that is in active industrial / warehousing use (Morgan Fertilizer) that is zoned ID.
- (2) The subject property is bordered on the east by land that is in active industrial / warehousing use (Morgan Fertilizer) that is zoned LID.
- (3) The subject property is bordered on the west by undeveloped land and Details Design and Flooring that is zoned ID (across Turnage Street).
- (4) The subject property is bordered on the north by land that is zoned R-5 and is in active single family residential use (houses facing West Church Street).
- (5) The property in question is currently vacant but is already almost surrounded by non-residential development making future residential development there very unlikely. The character of this area is definitely no longer suitable for R-5 zoning.
- (6) All permitted uses in the O&I District are compatible with existing adjacent land uses.
- (7) The applicant has indicated an intended use of an artist studio. However, once rezoned, the owner may utilize the property for any use permitted in the Office and Institutional (O&I) zoning district.
- (8) Office and Institutional uses often serve as a good transition between residential uses and commercial or industrial uses.

Recommendation:

The property in question is currently zoned R-5 which will accommodate only residential type uses. However, the property is almost entirely surrounded by active industrial and warehousing uses and is no longer attractive for residential development. The character of the area is no longer residential and an Office and Institutional (O&I) use can serve as a suitable transition from the houses on West Church Street (low intensity use) to the industrial and warehousing uses to the east, south, and west (higher intensity use). The subject parcel seems to be well suited for the proposed zoning and the request is such that the property would be zoned to a fairly low intensity non-residential use that would be a good neighbor to the homes on West Church Street if approved. Staff recommends that the Planning Board recommend to the Board of Commissioners that the subject properties be rezoned from Residential - 5 (R-5) District to Office & Institutional (O&I) District as requested.

ORDINANCE (2018) _____

**ORDINANCE AMENDING CHAPTER 157 ZONING,
THE OFFICIAL ZONING MAP OF THE TOWN OF FARMVILLE**

BE IT ORDAINED by the Board of Commissioners of the Town of Farmville, North Carolina, that Chapter 157 of the Code of Ordinances of the Town of Farmville, the Official Zoning Map, be amended as follows:

Section 1. The Official Zoning Map of the Town of Farmville is amended by changing the zoning district classification of the following described property from Residential - 5 (R-5) District to Office & Institutional (O&I) District:

Lying and being in Farmville Township, Pitt County, North Carolina and being more particularly described as follows:

Being all of Parcel #84821 and all of Parcel #84822 as currently shown on the Pitt County Tax Maps and further being described as being on the east side of Turnage Street Between Church Street and Pine Street.

Section 2. All ordinances or parts of ordinances of the Town of Farmville which are in conflict herewith are hereby repealed to the extent of such conflict

Section 3. This ordinance shall be effective upon its adoption

Adopted this the 6th day of August, 2018.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 5

August 6, 2018

Subject: Public Hearing on Request By Reggie Spain To Rezone Property Located on West Wilson Street From Industrial District (ID) to Residential-5 (R-5) District

A Public Hearing has been scheduled for August 6, 2018 at 6:30 p.m. to receive citizen input on a proposal to rezone parcel 15161 located on the north side of West Wilson Street between May Street and Fields Street from Industrial District (ID) to Residential - 5 (R-5) District. The Planning Board voted unanimously to recommend that the property be rezoned as requested.

The report to the Planning Board is attached for your use and information. No action may be taken on the request until after a Public Hearing has been held.

Action Recommended:

Conduct a public hearing on the proposed zoning request. Approve the rezoning from ID to R-5.

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700



Planning Board and Board of Adjustments

October 10, 2017
Section IV New Business

Item #2 - Consider Rezoning Request
Reggie Spain
Planning Board

Title of Item: Request To Rezone Parcel 15161 Located on the North Side of West Wilson Street Between May Street and Fields Street From Industrial (ID) District to Residential-5 (R-5) District.

Explanation: Reggie Spain is requesting that a 0.47 acre tract of land (Parcel 15161) be rezoned from Industrial (ID) District to Residential-5 (R-5) District.

Staff Observations:

- (1) The subject property is bordered on the south by land that is in active single family residential use and is zoned R-5 (across Wilson Street).
- (2) The subject property is bordered on the east by land that is in active multi-family residential use and is zoned R-5.
- (3) The subject property is bordered on the west by undeveloped land that is zoned R-5.
- (4) The subject property is bordered on the north by undeveloped land that is zoned R-5.
- (5) The character of the area is predominately residential and there are no industrial uses in the immediate area.
- (6) All permitted uses in the R-5 District are compatible with existing adjacent land uses.

Recommendation:

There is no industrial use in the immediate area of the subject parcel and the area is either undeveloped or in active residential use. The current industrial zoning is inconsistent with the area and may be a vestige of a use on the parcel that has long been demolished. The subject parcel seems to be well suited for the proposed zoning and the request is such that the property would be zoned to a less intensive use if approved. Staff recommends that the Planning Board recommend to the Board of Commissioners that the subject property be rezoned from Industrial (ID) District to Residential-5 (R-5) District as requested.

ORDINANCE (2018) _____

**ORDINANCE AMENDING CHAPTER 157 ZONING,
THE OFFICIAL ZONING MAP OF THE TOWN OF FARMVILLE**

BE IT ORDAINED by the Board of Commissioners of the Town of Farmville, North Carolina, that Chapter 157 of the Code of Ordinances of the Town of Farmville, the Official Zoning Map, be amended as follows:

Section 1. The Official Zoning Map of the Town of Farmville is amended by changing the zoning district classification of the following described property from Industrial District (ID) to Residential - 5 (R-5) District:

Lying and being in Farmville Township, Pitt County, North Carolina and being more particularly described as follows:

Being all of Parcel #15161 as currently shown on the Pitt County Tax Maps and further being described as being on the north side of West Wilson Street and on west side of South Fields Street.

Section 2. All ordinances or parts of ordinances of the Town of Farmville which are in conflict herewith are hereby repealed to the extent of such conflict


Section 3. This ordinance shall be effective upon its adoption

Adopted this the 6th day of August, 2018.

Robert L. Evans, Mayor

ATTEST:

Amy B. Johnson, Town Clerk

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>6</u></p> <p>August 6, 2018</p>
	<p>Subject: Approval of Minutes</p>	
<p>To approve minutes from the following meeting(s):</p> <ul style="list-style-type: none"> • June 26, 2018 regular session • June 26, 2018 closed session 		
<p>Action Recommended:</p>	<p>Approve Minutes</p>	
<p>Staff Contact Name— Email and Phone:</p>	<p>Amy Johnson- ajohnson@farmvillenc.gov – (252) 753-6715</p>	

Town of Farmville
Board of Commissioners
June 26, 2018

Draft copy

The Farmville Board of Commissioners met in regular session on Monday, June 4, 2018 at 6:30 p.m. in the Municipal Building Courtroom with Mayor Robert Evans presiding. Present for the meeting were Commissioners Brenda Elks, Alma Hobbs, Jamin Dixon, David Shackelford and John Moore; Town Attorney Christopher Edwards; Town Manager David Hodgkins and Town Clerk Amy B. Johnson.

Mayor Evans called the meeting to order at 6:30 p.m.

Pastor Lester Gay, from the Community Fellowship Ministries Church in Farmville, offered the invocation, which was followed by the pledge of allegiance to the flag.

Citizen Presentations

Mayor Evans recognized Jay Johnson, owner of the Farmville Flower Basket.

Johnson thanked the Board for allowing the Music on Main event. He said they had a good crowd even with the heat. He added it did rain but the band at least got an hour of play time in beforehand. Johnson stated they would like to have another Music on Main event in August if approved once a date is determined.

Mayor Evans recognized Lester Gay.

Gay stated that there are tree branches extended into the road on the south side of Main Street near 4116 South Main Street, and trucks are hitting it. He also mentioned the rotten tree located in Bennett Park and the limbs are falling on the walkway.

Mayor Evans recognized Frank Bradham, a Farmville citizen.

Bradham expressed his disappointment that he and Harry Albritton Jr. were not being re-appointed to the Town Planning Board and not being notified of this after years of serving on the Planning Board. He further stated that he had recently learned that one of the two candidates for appointment withdrew and that he wanted to withdraw his name for this vacancy and recommend that Mr. Albritton to be considered for re-appointment to serve along with John Spruill.

Town Manager Hodgkins made the following comments:

- Frank Bradham was a good Planning Board member
- Will Brown, the candidate who withdrew from appointment to the Planning Board, withdrew because he is moving out of town soon and was not sure if the house he plans to build would be in the ETJ or not
- July 4th celebration will be held on July 3rd from 6:00 pm until 9:30 pm with food, the Tar River Band, and fireworks
- Sidewalk work continues on Grimmersburg Street
- Assessment of new fire station - option is expiring on 9/1 and we are continuing to evaluate the site with hope to have a report on the agenda in August

Finance Director Amy Johnson provided the financial report for the month of May, 2018.

Town Manager Hodgkins stated he had no changes to the evening's agenda other than removing Will Brown's name from consideration for a Planning Board appointment.

On motion by Commissioner Moore, the Board agreed to change Agenda item #6 to reflect the name change from Will Brown to Harry Albritton. The motion carried unanimously.

Items for Consent

1. Approval of Minutes

To approve the minutes from the following sessions:

- June 4, 2018 Regular session

2. Ordinance Amending FY 2017/2018 Budget Ordinance- Year End Adjustments

To adopt an ordinance amending the budget to cover all over-expenditures and to clean up revenue and expense accounts to bring them more in line for year end.

3. Resolution Authorizing Sale of Surplus Personal Property

To adopt a resolution declaring certain personal property as surplus and authorize the sale utilizing methods available under NCGS 160A, Article 12.

4. Re-Appointment of Planning Board Member- Tim Reida

To adopt a resolution to re-appoint Tim Reida to serve another term on the Planning Board.

5. Re-Appointment of Planning Board Member- Bert Smith

To adopt a resolution to re-appoint Bert Smith to serve another term on the Planning Board.

6. Re-Appointment of Planning Board Member- Harry Albritton

To adopt a resolution to re-appoint Harry Albritton, Jr. to serve another term on the Planning Board.

7. Appointment of Planning Board Member- John Spruill

To adopt a resolution to appoint John Spruill to serve a term on the Planning Board.

On motion by Commissioner Moore, the Board approved/adopted the following:

- *Approved the minutes from the June 4th regular session*
- *Adopted Ordinance (2018) 912, An Ordinance Amending the FY 2017/2018 Budget Ordinance- Year End Adjustments*
- *Adopted Resolution (2018) 1401, Resolution Authorizing Town Manager to Dispose of Surplus Personal Property*
- *Adopted Resolution (2018) 1402, Re-Appoint Advisory Board Member- Planning Board (Tim Reida)*
- *Adopted Resolution (2018) 1403, Re-Appoint Advisory Board Member- Planning Board (Bert Smith)*

- *Adopted Resolution (2018) 1404, Re-Appoint Advisory Board Member- Planning Board (Harry Albritton, Jr.)*
- *Adopted Resolution (2018) 1405, Appoint Advisory Board Member- Planning Board (John Spruill)*

The motion carried unanimously.

Items for Decision

8. Presentation of Schematic Drawings for New Farmville Public Library

Smith Sinnett Architecture presented renderings of the Library's new facility for public feedback.

On motion by Commissioner Dixon, the Board agreed to accept the concept and drawings as presented and to move forward with the project. The motion carried unanimously.

9. Report on Surplus Real Estate Sale

Town Manager Hodgkins requested for the Board to allow continuance of marketing of the surplus properties in order to receive more bids, and to have a final price to start the upset bid process at the August meeting.

On motion by Commissioner Hobbs, the Board allowed for the surplus properties to remain open until August for marketing, changing the minimum bid for consideration to \$20,000 for the two parcels next to Farmville Furniture. The motion carried unanimously.

Citizen comments

Mayor Evans asked for citizen comments at this time.

Commissioner Moore recognized John Spruill for his regular attendance at the Town Board meetings for the past ten years, with only missing two meetings. Moore stated he was glad to see him serve on a Town committee.

Bert Warren asked if it we knew how many parking spaces would be lost due to the construction of the new library.

Closed Session

On motion by Commissioner Elks, the Board adjourned into closed session at 7:37 p.m. pursuant to G.S. 143-318.11(a)(6) to discuss matters relating to personnel. The motion carried unanimously.

On motion by Commissioner Elks, the Board returned into regular session at 8:53 p.m. The motion carried unanimously.

June 26, 2018


Adjournment

On motion by Commissioner Hobbs, the meeting was adjourned at 8:54 p.m. The motion carried unanimously.

Robert L. Evans, Mayor

Attest:

Amy B. Johnson, Town Clerk

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>7</u></p> <p>August 6, 2018</p>
	<p>Subject: Surplus Property Resolution</p>	
<p>Attached is a resolution listing personal property currently owned by the Town which is no longer in use (primarily May Museum items). We would like to sell the specified property using any means authorized by the NC General Statutes including sealed bid, negotiated offer and upset bid, and public auction.</p>		
<p>Action Recommended:</p>	<p>Adopt the attached resolution declaring certain personal property as surplus and authorize the sale utilizing methods available under NCGS 160A, Article 12.</p>	
<p>Staff Contact Name: Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	

RESOLUTION (2018) _____

RESOLUTION AUTHORIZING TOWN MANAGER TO DISPOSE OF SURPLUS PERSONAL PROPERTY

WHEREAS, General Statute 160A-267 authorizes the Town Board to authorize an appropriate town official to dispose of surplus property by various means authorized by State law; and,

WHEREAS, the Board of Commissioners of the Town of Farmville desires to dispose of certain surplus property of the Town.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that

1. The following described property is hereby declared to be surplus to the needs of the Town:

- Wooden Desk- light wood with 9 drawers
- Small upholstered stool with wood
- Assorted frames (some with glass/hanger wire) (16)
- Large rectangle frame picture of houses with red roof detail
- Framed picture with glass of unknown people (2)
- Framed picture of birds and dogwoods
- Large dresser with drawers and metal hardware, front piece broken and comes with mirror (location of mirror unknown)
- Wooden rocking chairs (3)
- Red wicker rocker
- Wooden chairs (4)
- Large 6 foot tall 3 piece screen (folding)
- Wooden chairs with soft seat (10-12 matching)
- Large glass display cabinet with curved front glass and door, black
- Wooden secretary
- Metal fire screen
- Standing magazine wooden holders (2)
- Standing wooden sided table
- Small foot stool with fabric top
- Small frames with glass
- Folding wicker and wooden chair
- Lamp shade
- Assorted wooden pieces (some broken)
- Wooden wardrobe -- double door
- Large round oak table
- Tiger wood oak library table
- 2 over 4 drawer chest (missing drawer)
- Sewing machine / table
- 5 drawer chest
- Wooden piano stool
- Wooden wash stand

- 2010 Dodge Charger VIN 2B3AA4CT7AH303225

2. Town Manager David Hodgkins is authorized to dispose of said property by any means authorized by NCGS 160A, Article 12.
3. All proceeds from the sale of the furniture items shall be placed in the May Museum's budget for future use.

Adopted by the Farmville Board of Commissioners in regular session, upon the motion of Commissioner _____ on August 6, 2018.

Robert Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk

May Museum & Park Inventory – Town of Farmville

Sheet No.	1	Date	8/30/2018
Performed By	Lindsay Annis	Department	Museum

Inventory No.	Item Description	Accessed Price	Quantity	Location
1	Wooden Desk- light wood with 9 drawers	Surplus/Auction	1	Fire Dept
2	Small upholstered stool with wood	Surplus/Auction	1	Fire Dept
3	Assorted frames (some with glass/hanger wire)	Surplus/Auction	16	Fire Dept
4	Large rectangle frame picture of houses with red roof detail	Surplus/Auction	1	Fire Dept
5	Framed picture with glass of unknown people	Surplus/auction (unless people are identified)	2	Fire Dept
6	Framed picture of birds and dogwoods	Surplus/Auction	1	Fire Dept
7	Large dresser with drawers and metal hardware, front piece broken and comes with mirror (location of mirror unknown)	Surplus/Auction	1	Fire Dept
8	Wooden rocking chairs	Surplus/Auction	3	Fire Dept
9	Red wicker rocker	Surplus/Auction	1	Fire Dept
10	Wooden chairs	Surplus/Auction	4	Fire Dept
11	Large 6 ft tall 3 piece screen (folding)	Surplus/Auction	1	Fire Dept
12	Wooden chairs with soft seat (they appear to be matching)	Surplus/Auction	10-12	Fire Dept
13	Double bed including headboard, footboard, and slats (matching bed in May Museum)	Keep	1	Fire Dept
14	Large Wardrobe with beveled glass mirror front and key in lock front	Keep	1	Fire Dept
15	Large glass display cabinet with curved front glass and door, black in color with major chipping to veneer	Surplus/Auction	1	Fire Dept
16	Large wooden headboard and footboard with corner and middle wood details	Keep	1	Fire Dept
17	Large wooden top piece to unknown furniture	Keep (unless bottom piece isn't located)	1	Fire Dept
18	Wooden Secretary piece	Surplus/Auction	1	Fire Dept
19	Metal fire screen 3 folding parts	Surplus/Auction	1	Fire Dept
20	Standing magazine wooden holders	Surplus/Auction	2	Fire Dept

Inventory No.	Item Description	Accessed Price	Quantity	Location
21	Standing wooden side table	Surplus/Auction	1	Fire Dept
22.	Small foot stool with fabric top	Surplus/Auction	1	Fire Dept
23.	Small frames with glass (front storage)	Surplus/Auction	4	Fire Dept
24	Folding wicker and wooden chair (leaning against door inside front storage)	Surplus/Auction	1	Fire Dept
25	Lamp Shade (front storage shelf)	Surplus/Auction	1	Fire Dept
26	Assorted wooden pieces (some broken)	Surplus/Auction	(multiple broken pieces)	Fire Dept

Signature

Your signature

May Museum & Park Inventory – Town of Farmville

Sheet No.	1	Date	5/31/2018
Performed By	Lindsay Annis / Michael Cable	Department	Museum

Inventory No.	Item Description	Accessed Price	Quantity	Location
1	Antique Drill Press	Keep	1	Warehouse
2	Antique Wood Stove	Keep	1	Warehouse
3	Antique Printing Press	Keep	1	Warehouse
4	Gray and Clear Cases	Keep	3	Warehouse
5	Wall Unit -Display Cases	Keep	2	Warehouse
6	Wooden Wardrobe-Double door	Surplus/Auction	1	Warehouse
7	Large Round Oak Table	Surplus/Auction	1	Warehouse
8	Tiger Oak Wood Library Table	Surplus/Auction	1	Warehouse
9	2 over 4 drawer Chest (missing drawer)	Surplus/Auction	1	Warehouse
10	Sewing Machine / Table	Surplus/Auction	1	Warehouse
11	5 drawer chest (white knobs)	Surplus/Auction	1	Warehouse
12	Piano Stool – wooden	Surplus/Auction	1	Warehouse
13	Wooden Wash Stand	Surplus/Auction	1	Warehouse

Signature
Your signature

GovDeals Vehicle Inspection Form

Inventory ID <u>521</u>	Asset Number	Fair Market Value:
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Short Description:
 Year 2010 Make Dodge Model Charger

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine 5.7L, V 8 ☒ Gas ☐ Diesel Engine

This vehicle was maintained every 4000 ☐ Days ☐ Hours ☒ Miles

Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition

Repairs needed: miss fire cyls 3- coil/Injectors + spark plug wts replaced

Date Removed From Service: 7-10-15 Maintenance Records: ☐ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual Speed Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: ABS / Traction control / Brake LT ON

Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____

Interior: Color _____ ☐ Cloth ☐ Vinyl ☐ Leather

Minor damage to: SEAT

Major damage to: _____

Radio: Brand Factory ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color white Windows: ☒ No cracked glass ☐ cracked _____

Minor ☐ Dents ☒ Scratches ☒ Dings Tire Condition: ☒ Low ☐ Flat Hubcaps ☒ 1 ☒ 2 ☒ 3 ☒ 4

Minor dents to: _____

Major damage to: _____

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed & ☒ Impressions remain ☐ No impressions

Emergency equip: ☒ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ Model _____ Serial # _____

Vehicle Info: VIN # 2B3AA4CT 7AH303225 Mileage 103474 Title Restriction ☐ Y ☐ N

Location of Asset: _____

For more information contact: _____

Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.



TO: The Honorable Mayor and Commissioners

Agenda Item 8

August 6, 2018

Subject: Appointment to Recreation Advisory Board

Diane Hudson is a current member of the Farmville Recreation Advisory Board with a term that expired on June 30, 2018. She has indicated a willingness to be re-appointed to another term. If re-appointed, Ms. Hudson's term will expire on June 30, 2021.

Action Recommended:

Re-appoint Diane Hudson for another term on the Recreation Advisory Board

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700

Resolution (2018) _____

Appointing a Member to the Recreation Advisory Board

Whereas, the Board of Commissioners has received an application from **Diane Hudson** to be re-appointed as a member on the **Recreation Advisory Board**.

Now, therefore be it resolved by the Farmville Board of Commissioners that **Diane Hudson** is re-appointed to serve as a member of the **Recreation Advisory Board** for a term that expires on **June 30, 2021**.

Adopted by Farmville Board of Commissioners in regular session **August 6, 2018**, upon the motion of Commissioner _____.

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 9

August 6, 2018

Subject: Appointment to Recreation Advisory Board

Phillip Irvin is a current member of the Farmville Recreation Advisory Board with a term that expired on June 30, 2018. He has indicated a willingness to be re-appointed to another term. If re-appointed, Mr. Irvin's term will expire on June 30, 2021.

Action Recommended:

Re-appoint Phillip Irvin for another term on the Recreation Advisory Board

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700

Resolution (2018) _____

Appointing a Member to the Recreation Advisory Board

Whereas, the Board of Commissioners has received an application from **Phillip Irvin** to be re-appointed as a member on the **Recreation Advisory Board**.

Now, therefore be it resolved by the Farmville Board of Commissioners that **Phillip Irvin** is re-appointed to serve as a member of the **Recreation Advisory Board** for a term that expires on **June 30, 2021**.

Adopted by Farmville Board of Commissioners in regular session **August 6, 2018**, upon the motion of Commissioner _____.

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item 10

August 6, 2018

Subject: Appointment to Recreation Advisory Board

David Monroe is a current member of the Farmville Recreation Advisory Board with a term that expired on June 30, 2018. He has indicated a willingness to be re-appointed to another term. If re-appointed, Mr. Monroe's term will expire on June 30, 2021.

Action Recommended:

Re-appoint David Monroe for another term on the Recreation Advisory Board

Staff Contact Name:
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmvillenc.gov / 252-753-6700

Resolution (2018) _____

Appointing a Member to the Recreation Advisory Board

Whereas, the Board of Commissioners has received an application from **David Monroe** to be re-appointed as a member on the **Recreation Advisory Board**.

Now, therefore be it resolved by the Farmville Board of Commissioners that **David Monroe** is re-appointed to serve as a member of the **Recreation Advisory Board** for a term that expires on **June 30, 2021**.

Adopted by Farmville Board of Commissioners in regular session **August 6, 2018**, upon the motion of Commissioner _____.

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk



TO: The Honorable Mayor and Commissioners

Agenda Item II

August 6, 2018

Subject: Appointment to Recreation Advisory Board

John Moore is a current member of the Farmville Recreation Advisory Board with a term that expired on June 30, 2018. He has indicated a willingness to be re-appointed to another term. If re-appointed, Mr. Moore's term will expire on June 30, 2021.

Action Recommended:

Re-appoint John Moore for another term on the Recreation Advisory Board

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700

Resolution (2018) _____

Appointing a Member to the Recreation Advisory Board


Whereas, the Board of Commissioners has received an application from **John Moore** to be re-appointed as a member on the **Recreation Advisory Board**.

Now, therefore be it resolved by the Farmville Board of Commissioners that **John Moore** is re-appointed to serve as a member of the **Recreation Advisory Board** for a term that expires on **June 30, 2021**.

Adopted by Farmville Board of Commissioners in regular session **August 6, 2018**, upon the motion of Commissioner _____.

Robert L. Evans, Mayor

Attest: _____
Amy Johnson, Town Clerk

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>12</u> August 6, 2018</p>
	<p>Subject: State Drinking Water Reserve – Re-Accept Funding</p>	
<p>The Town was awarded \$639,000 in July, 2017 (\$319,500 grant and \$319,500 loan (0%, 20-year term). The Town proposes to use local funds previously earmarked for construction to serve to pay off the awarded loan. The Town accepted the funding offer on April 2, 2018.</p> <p>The Division of Water Infrastructure issued a June 11, 2018 Offer and Acceptance letter that requested the Town re-accept funding based on disclosure that a provision in State Law 2015-280 requires compliance with the Division of Water Infrastructure’s procedures for federal tax compliance. The disclosure was not included in the original “Letter of Intent to Fund” that was the basis of acceptance of funds on April 2, 2018. Attached are the following documents:</p> <ul style="list-style-type: none"> • June 11, 2018 Offer and Acceptance Letter from the Division of Water Infrastructure • Resolution to accept the Offer and Acceptance for Board review and consideration. <p>Representatives from McDavid Associates, Inc. will be present to review exhibits and answer any questions.</p>		
<p>Action Recommended:</p>	<p>Approve resolution accepting funding offer</p>	
<p>Staff Contact Name – Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / (252) 753-6700</p>	

RESOLUTION 2018 - __

**ACCEPTING STATE DRINKING WATER RESERVE FUNDING OFFER
2017 WATER SYSTEM IMPROVEMENTS
TOWN OF FARMVILLE**

- WHEREAS,** the Town of Farmville submitted a \$639,000 application for financial assistance to the Division of Water Infrastructure on September 30, 2016 to perform water system improvements consisting of replacement of existing undersized/outdated waterlines, transfer of water services from aged/undersized lines to larger waterlines, and installation of a key waterline interconnection in the Town's rural distribution system, and
- WHEREAS,** The State Water Infrastructure Authority approved funding to the Town of Farmville based on the submitted application in the amount of \$319,500 grant and \$319,500 loan (0% interest and 20-year term), and
- WHEREAS,** the Town of Farmville accepted Division of Water Infrastructure financial assistance offer on April 3, 2018, and
- WHEREAS,** The Division of Water Infrastructure issued a revised Offer & Acceptance document to the Town of Farmville on June 11, 2018 that now includes a Federal Tax Compliance Questionnaire and Certification regarding tax compliance for projects funded with proceeds from the NC Connect Bond Act of 2015, and
- WHEREAS,** The Division of Water Infrastructure requires prior funding recipients to re-approve funding offers, and
- WHEREAS,** the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered a State Drinking Water Reserve award in the amount of a \$319,500 grant and \$319,500 loan (0% interest, 20-year term) for the construction of waterline replacement activities funded through an application entitled "2017 Water System Improvements", and
- WHEREAS,** the Town of Farmville intends to construct said project in accordance with plans and specifications as approved by the Department of Environmental Quality,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF FARMVILLE:

That the Town of Farmville does hereby accept the State Drinking Water Reserve financial offer of a \$319,500 grant and \$319,500 loan (0% interest, 20-year term).

That the Town of Farmville does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the financial offer, Section II – Assurances will be adhered to.

That Robert L. Evans, Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town of Farmville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 6th day of August, 2018 at Farmville, North Carolina.

Robert L. Evans, Mayor
Town of Farmville

(SEAL)

Attest:

Amy B. Johnson, Town Clerk



ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

KIM H. COLSON
Director

20180611 1-17-0308
DWI Offer & Acceptance Document

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

June 11, 2018

The Honorable Robert Evans, Mayor
Town of Farmville
P.O. Box 86
Farmville, North Carolina 27828

SUBJECT: Offer & Acceptance for State Loan
& Grant
Project No. H-SRP-D-17-0094
Water Line Replacement & Extension
Farmville, NC

Dear Mayor Wiggs:

The Town of Farmville was approved for a State (SRP) loan and grant from the Water Infrastructure Fund in the amount of **\$639,000**. This project may be funded with bond proceeds pursuant to S.L. 2015-280. Therefore, the applicant must adhere to the Division's procedures for federal tax compliance as noted in the Offer. Accordingly, enclosed are two (2) copies of an offer-and-acceptance document, extending a State Loan in the amount of \$319,500 and a State Grant in the amount of \$319,500. This offer is made by the Division of Water Infrastructure (DWI), subject to the assurances and conditions set forth in the enclosed offer-and-acceptance document. Funds will not be disbursed unless this offer is accepted.

Priority for obtaining this loan was based on the entire scope of this project. *Therefore, the town must complete the project as defined in their application for funding.*

Upon your acceptance, please submit the following items to Mark Hubbard, Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina 27699-1633, within forty-five (45) days of receipt of this offer:

1. A resolution (sample copy attached), adopted by the governing body, accepting the grant offer, and making the applicable assurances contained therein;
2. One (1) copy of the original offer-and-acceptance document, executed by the Authorized Representative for the project, along with the signed "Standard Conditions and Assurances for State Reserve Projects". **Please retain the second copy for your files.**
3. Federal Identification Number and DUNS # of the Recipient (Memo attached)



State of North Carolina | Environmental Quality | Water Infrastructure
1633 Mail Service Center, Raleigh, North Carolina 27699 | Location 512 N. Salisbury Street, Raleigh, North Carolina 27604
919 707 9160 T

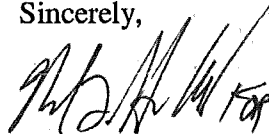
4. Sales Tax Certification (attached)
5. Federal Tax Compliance Questionnaire and Certification regarding tax compliance for projects funded with proceeds from the NC Connect Bond Act of 2015 (attached). Note there is a continued compliance procedure outlined in the instructions with the questionnaire.

Once construction of the subject project has commenced, the enclosed "reimbursement request form" must be completed and submitted with all reimbursement requests. You are free to reproduce this form should additional copies be needed.

In addition, a memorandum requesting your "federal identification" has been included with this offer of funding: You must complete and submit this form no later than the time when you choose to submit your first request for reimbursement.

On behalf of the Department of Environmental Quality, I am pleased to extend this offer of State Funds, made available by the North Carolina Water Infrastructure Fund. Should you have any questions concerning this offer of funding, or any of the stipulations outlined in this letter, please contact Mark Hubbard, DWI's Grant Management Unit Supervisor, at 919.707.9162.

Sincerely,



Kim H. Colson, P.E., Director
Division of Water Infrastructure, NCDEQ

Enclosures: Grant Offer-and-Acceptance Document (2 copies)
Resolution by Applicant's Governing Body to Accept an Offer of Funding
Sales-Tax Certification Form
Federal Tax Compliance Questionnaire and Instructions for Connect North Carolina Bonds
Fed ID/DUNS No. Request Memo
State Reserve Program Guidance Document
Reimbursement Request Form

CC: Richard B. Moore, PE, McDavid Associates, Inc., Farmville, NC
David Giachini, PE, NC DWI
FILE: SRP Project-Funding Commitment



STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Project Number:

H-SRP-D-17-0094

Town of Farmville
P.O. Box 86
Farmville, North Carolina 27828

Drinking Water	<input checked="" type="checkbox"/>	Additional Amount for	Previous Total	Total Offered
Wastewater	<input type="checkbox"/>	Funding Increases		
State Revolving Fund (SRF)	<input type="checkbox"/>			
State Reserve Loan (SRP)	<input checked="" type="checkbox"/>			\$319,500
State Reserve Grant (SRP)	<input checked="" type="checkbox"/>			\$319,500
State Emergency Loan (SEL)	<input type="checkbox"/>			
Asset Inventory & Assessment Grant (AIA)	<input type="checkbox"/>			
Merger/Regionalization Feasibility Grant (MRF)	<input type="checkbox"/>			

Project Description:

Replacement of 2,030 feet of galvanized waterlines, replacement of 450 feet of 6-inch waterlines, installation of 8,400 feet of new 6-inch waterlines and transferring water services

Total Financial Assistance Offer:

\$639,000

Total Project Cost:

\$639,000

Estimated Closing Fee*:

\$ 11,183

For Loans

Principal Forgiveness:

\$ N/A

Interest Rate:

0 % Per Annum

Maximum Loan Term:

20 Years

**Estimate closing fee calculated based on grant and loan amount.*

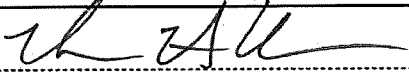
Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance,

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

Kim H. Colson, P.E., Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality

 Signature	<u>6/8/18</u> Date
--	-----------------------

On Behalf of:

Town of Farmville


Name of Representative in Resolution:

ROBERT L. GUNAS

Title (Type or Print):

MAYOR

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

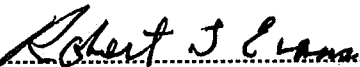
 Signature	<u>6-20-18</u> Date
--	------------------------

STANDARD CONDITIONS & ASSURANCES FOR STATE RESERVE PROJECTS


1. Specific MBE/WBE (DBE) forms and instructions are provided that are to be included in the contract specifications. These forms will assist with documenting positive efforts made by recipients, their consultants and contractors to utilize disadvantaged businesses enterprises. Such efforts should allow DBEs the maximum feasible opportunity to compete for sub agreements and subcontracts to be performed. Documentation of efforts made to utilize DBE firms must be maintained by all recipients, and construction contractors, and made available upon request.
2. The Applicant intends to construct the project or cause it to be constructed to final completion in accordance with the Application approved for financial assistance by the Division.
3. The recipient acknowledges that in the event a milestone contained in the Letter of Intent to Fund is missed, the Department of Environmental Quality will rescind this Funding Offer.
4. The Applicant is responsible for paying for the costs ineligible for State funding.
5. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.
6. As of the acceptance of this Funding Award Offer, steps A-D in the Funding Guidance will be complete. These Assurances, likewise, incorporate the most recent version of the Funding Guidance, and the Applicant hereby certifies by accepting this Funding Award Offer that it will adhere to the subsequent steps in the Funding Guidance document. The remaining steps generally govern project design, bidding, contracting, inspection, reimbursements, closeout and repayment.
7. The Applicant will provide and maintain adequate engineering supervision and inspection.
8. The recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and will be retained and made available for a period of at least three years following completion of the project.
9. All State funds loaned shall be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements on this loan will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the recipient's compliance with the Standard Conditions of this Award. The Applicant agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.
10. The applicant will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the construction contract(s) and the Applicant is expected to uphold its contract obligations regarding timely payment.
11. This project may be funded with bond proceeds pursuant to S.L. 2015-280. Therefore, the applicant must adhere to the Division's procedures for federal tax compliance for projects receiving bond proceeds pursuant to S.L. 2015-280 Connect NC Bond Act of 2015, which assures that the infrastructure will not be used or operated in a way that would create private business use, unless such use or operation is approved by the State.

Acknowledgement of Standard Conditions and Assurances

The Applicant hereby gives assurance to the Department of Environmental Quality that the declarations, representations, and statements made in all documents, and communications filed with the Department of Environmental Quality in support of its request for financial assistance will be fulfilled.



Signature


Date



TO: The Honorable Mayor and Commissioners

Agenda Item 13

August 6, 2018

Subject: Wallace Street Storm Drainage
Improvements

The Town was awarded a \$75,000 Disaster Recovery grant administered through the NC Department of Commerce to replace failed storm drainage facilities located along Wallace Street (in close proximity to Main Street). Construction was performed by Everett's Clearing & Grading, Inc. and improvements were complete in late March. With completion of the project, a final budget ordinance is presented for Town Board review and consideration.

Attached are the following documents:

- Resolution to amend the project budget ordinance for Board review and consideration.

Representatives from McDavid Associates, Inc. will be present to review exhibits and answer any questions.

Action Recommended:

Approve Resolution Amending Capital Project Budget Ordinance

Staff Contact Name –
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmvillenc.gov/753-6700

RESOLUTION 2018 - _____

**AMENDING CAPITAL PROJECT BUDGET ORDINANCE
GOLDEN LEAF DISASTER RECOVERY PROJECT
WALLACE STREET STORM DRAINAGE IMPROVEMENTS
CONTRACT NO. 1 – STORM DRAINAGE IMPROVEMENTS
TOWN OF FARMVILLE**

WHEREAS, The Golden LEAF Foundation awarded the Town of Farmville a \$75,000 Disaster Recovery grant to support drainage improvements along Wallace Street in the vicinity of Wallace Street and Main, and

WHEREAS, Plans for construction are complete and informal bids for construction were received on January 25, 2018, and

WHEREAS, Everett's Lot Clearing & Grading, Inc. submitted the low bid for Contract No. 1 – Storm Drainage Improvements in the amount of \$35,110.52, and

WHEREAS, Project is complete and storm drainage facilities are operational,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF FARMVILLE:

That the attached project budget is hereby amended.

That the Mayor and/or Town Manager are authorized to execute all related contract closeout documents.

Adopted this the 6th day of August, 2018 at Farmville, North Carolina.


Robert L. Evans, Mayor
Town of Farmville

(SEAL)

ATTEST:

Amy B. Johnson
Town Clerk

GOLDEN LEAF DISASTER RECOVERY GRANT PROJECT				
CONTRACT NO. 1 - WALLACE STREET STORM DRAINAGE IMPROVEMENTS				
TOWN OF FARMVILLE				
		BUDGET	CHANGES	
		AT	THIS	AMENDED
		AWARD	AMENDMENT	BUDGET
	<u>REVENUES</u>			
xx-xxxx-xxxx	Golden LEAF Disaster Recovery Grant	\$75,000.00	\$0.00	\$75,000.00
xx-xxxx-xxxx	Sales Tax Refund	\$0.00	\$0.00	\$0.00
	TOTAL REVENUES	\$75,000.00	\$0.00	\$75,000.00
	<u>EXPENSES</u>			
	Construction			
xx-xxxx-xxxx	<i>CN 1 - Storm Drainage - Everett's Lot Clear.</i>	\$35,110.52	\$7,006.15	\$42,116.67
	Subtotal Construction	\$35,110.52	\$7,006.15	\$42,116.67
xx-xxxx-xxxx	Contingency	\$24,089.48	-\$1,402.15	\$22,687.33
xx-xxxx-xxxx	Engineering	\$5,900.00	-\$17.94	\$5,882.06
xx-xxxx-xxxx	Inspection	\$5,400.00	-\$1,086.06	\$4,313.94
xx-xxxx-xxxx	Legal	\$2,000.00	-\$2,000.00	\$0.00
xx-xxxx-xxxx	Reimbursables	\$2,500.00	-\$2,500.00	\$0.00
	TOTAL EXPENSES	\$75,000.00	\$0.00	\$75,000.00

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>14</u> August 6, 2018</p>
	<p>Subject: Bonnies Alley Water and Sanitary Sewer Improvements Award</p>	
<p>The Town agreed to upsize the existing waterline in Bonnies Alley (behind redevelopment project in former hardware building). The existing waterline is a 2" diameter. The redevelopment project is providing a fire sprinkler system and needs a 6" diameter waterline. A 6" diameter waterline requires Wilson Street to be open cut (Town's existing 8" waterline is located under the pavement near the south side of the street). The Town also desires to replace the existing sanitary sewer line in Bonnies Alley to allow the sewer line to be lowered to assist in connecting new services to the sewer line.</p> <p>Based on desired work, informal bids to replace the water line and sewer line were received. A copy of a recommendation of award is provided that includes a resolution to award construction to the low bidder (Tripp Bro's, Inc.) and adopt a capital project budget ordinance.</p> <p>Representatives from McDavid Associates, Inc. will be present to review exhibits and answer any questions.</p>		
<p>Action Recommended:</p>	<p>Approve Resolution Awarding Construction and Adopting a Capital Project Budget Ordinance</p>	
<p>Staff Contact Name – Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	



McDAVID ASSOCIATES, INC.

Engineers • Planners • Land Surveyors

CORPORATE OFFICE
(252) 753-2139 • Fax (252) 753-7220
E-mail: mai@mcdavid-inc.com
3714 N. Main Street • P.O. Drawer 49
Farmville, NC 27828

GOLDSBORO OFFICE
(919) 736-7630 • Fax (919) 735-7351
E-mail: maigold@mcdavid-inc.com
109 E. Walnut Street • P.O. Box 1776
Goldsboro, NC 27533

July 27, 2018

Mr. David P. Hodgkins, Town Manager
Town of Farmville
P.O. Box 86
Farmville, NC 27828

Subject: Recommendation of Award
Contract No. 1 - Water and Sanitary
Sewer Improvements
Bonnie's Alley
Town of Farmville

Dear Mr. Hodgkins:

In reference to the subject project bids for construction were received on July 16, 2018. A list of bidders and their respective total bid is:

Tripp Bro's, Inc.	\$188,627.25
Herring-Rivenbark, Inc.	\$232,225.00
Step Construction, Inc.	\$247,746.00

For more detailed view of individual unit prices, please refer to the enclosed bid tabulation sheet. The low bidder was Tripp Bro's, Inc. who submitted the low bid in the amount of \$188,627.25

McDavid Associates, Inc. recommends consideration of award Contact No. 1 - Water and Sanitary Sewer Improvements to the low bidder, Tripp Bro's, Inc., in the amount of \$188,627.25.

In support of award, the following exhibits are provided for Town Board consideration.

- Resolution Amending Establishing Project Budget Ordinance and Awarding Construction Contract
- Notice of Award (Five (5) copies provided for signature)
- Bid Tabulation Sheet

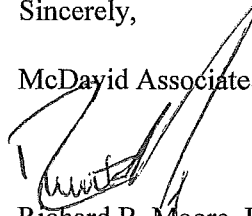
We are glad to present the award recommendation to the Town Board. Upon Board review and approval, please provide our office with a copy of an executed "Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contract" and signed copies of the "Notice of Award."

Please advise if I may provide any additional information for your review.

Please contact me if I may answer an questions or meet to review submittals.

Sincerely,

McDayid Associates, Inc.

A handwritten signature in black ink, appearing to read 'R. B. Moore', is written over the company name.

Richard B. Moore, P.E.
Farmville Office

Enclosures

Exhibit A: Resolution Establishing Capital Project Budget Ordinance and Awarding Construction

Exhibit B: Notice of Award

Exhibit C: Bid Tabulation Sheet

RBM/ljo

SECTION 00511

NOTICE OF AWARD

To: Mr. Bobby Tripp, President
Tripp Bro's, Inc.
P.O. Box 128
Ayden, NC 28513

PROJECT Description: Bonnies Alley Water and Sanitary Sewer

Contract No. 1 - Water and Sanitary Sewer Improvements

The OWNER has considered the BID submitted by you for the above described WORK in response to its SOLICITATION FOR BIDS.

You are hereby notified that your BID has been accepted for items in the amount of one hundred eighty eight thousand six hundred twenty seven and 25/100 Dollars (\$188,627.25).

You are required by the INFORMATION FOR BIDDERS to execute the AGREEMENT and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and certificates of insurance within twenty (20) calendar days from the date of this Notice to you.

If you fail to execute said AGREEMENT and to furnish said BONDS within twenty (20) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required by G.S. 143-128.2© to submit a list of all identified subcontractors (whether minority business or not) that you will use on this CONTRACT within thirty (30) calendar days after award of the CONTRACT.

If you fail to submit a list of all identified subcontractors within thirty (30) calendar days after award of the CONTRACT, the OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2018.

OWNER:

Town of Farmville

By _____

Name David P. Hodgkins

Title Town Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this the _____ day of _____, 2018.

CONTRACTOR:

Tripp Bro's, Inc.

By _____

Name Bobby Tripp

Title President

END OF SECTION

**RESOLUTION
ESTABLISHING CAPITAL PROJECT BUDGET ORDINANCE AND
AWARDING CONSTRUCTION CONTRACTS
BONNIES ALLEY WATER AND SANITARY SEWER IMPROVEMENTS
CONTRACT NO. 1 - WATER AND SANITARY SEWER IMPROVEMENTS
TOWN OF FARMVILLE**

WHEREAS, The Town of Farmville proposes to replace existing waterline and sanitary sewer line within Bonnies Alley to accommodate building renovation/restoration projects, and

WHEREAS, Plans for construction have been completed and informal bids for construction were received on July 16, 2018, and

WHEREAS, Tripp Bro's, Inc. submitted the low bid for Contract No. 1 – Water and Sanitary Sewer Improvements in the amount of \$188,627.25, and

WHEREAS, The Engineer has prepared a Recommendation of Award and balanced budget for Farmville Board of Commissioners' consideration and approval,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF FARMVILLE:

That the attached project budget is hereby approved.

That Contract No. 1 – Water and Sanitary Sewer Improvements be awarded to Tripp Bro's, Inc. for the low bid amount of \$188,627.25.

That the Mayor and Town Manager are authorized and directed to execute all documents associated with award of construction contracts on behalf of the Town of Farmville.

Adopted this the _____ day of August, 2018 at Farmville, North Carolina.

Robert L. Evans, Mayor
Town of Farmville

(SEAL)

ATTEST:

Amy B. Johnson
Town Clerk

BONNIES ALLEY WATER AND SEWER IMPROVEMENTS
 CONTRACT NO. 1 - WATER AND SEWER IMPROVEMENTS
 TOWN OF FARMVILLE

		APPROVED BUDGET	CHANGES THIS AMENDMENT	ADOPTED BUDGET
	REVENUES			
xx-xxxx-xxxx	Town of Farmville	\$239,688.20	\$0.00	\$239,688.20
xx-xxxx-xxxx	Sales Tax Refund	\$0.00	\$0.00	\$0.00
	TOTAL REVENUES	\$239,688.20	\$0.00	\$239,688.20
	EXPENSES			
	Construction			
xx-xxxx-xxxx	CN 1 - Water and Sewer - Tripp Bro's, Inc.	\$188,627.25	\$0.00	\$188,627.25
	Subtotal Construction	\$188,627.25	\$0.00	\$188,627.25
xx-xxxx-xxxx	Contingency	\$18,900.00	\$0.00	\$18,900.00
xx-xxxx-xxxx	Engineering	\$18,391.16	\$0.00	\$18,391.16
xx-xxxx-xxxx	Construction Observation	\$13,769.79	\$0.00	\$13,769.79
	TOTAL EXPENSES	\$239,688.20	\$0.00	\$239,688.20

10:00 AM
18-Jul-18

W:\D10x_gen\D101x_excel\D1012_gen_excel\RM\2018\Town of Farmville\Bonnie Alley\Tab Sheet\Cn01 FARMVILLE-BONNIES-ALLEY-WAT-SS-IMP-CN1-TABULATION-SHEET-001.xls

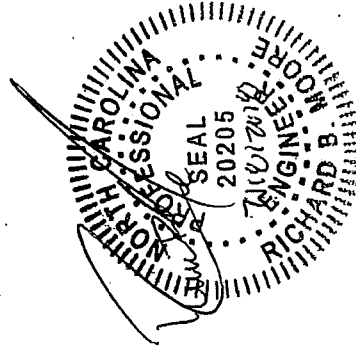
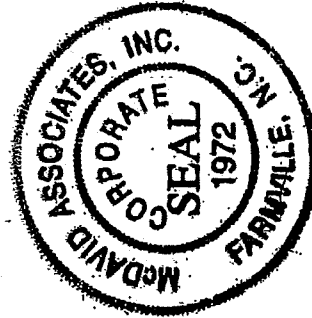
10:00 AM
18-Jul-18


TABULATION SHEET
TOWN OF FARMVILLE
BONNIES ALLEY WATER AND SANITARY SEWER
CONTRACT NO. 1 - WATER AND SANITARY SEWER IMPROVEMENTS
JULY 16, 2018 at 2:00 pm
July 17, 2018

Item		Description	Unit	Qty	Trip Bro's, Inc. Ayden, NC		Herring-Rivenbark, Inc. Kinston, NC		Step Construction, Inc. LaGrange, NC	
					Unit Price	Total	Unit Price	Total	Unit Price	Total
		Section G - Miscellaneous Items								
15		Break, Remove, & Replace Existing NC DOT Pavement	SY	40	\$210.25	\$8,410.00	\$250.00	\$10,000.00	\$300.00	\$12,000.00
16		Break, Remove, & Replace Existing NC DOT Pavement (following pipe installation) Contractor	SY	5	\$229.00	\$1,145.00	\$250.00	\$1,250.00	\$400.00	\$2,000.00
17		Milling Asphalt Pavement 1.5" Depth (following pipe installation) Contractor	SY	715	\$8.75	\$6,256.25	\$15.00	\$10,725.00	\$12.00	\$8,580.00
18		2" Asphalt Resurfacing	SY	760	\$14.65	\$11,134.00	\$45.00	\$34,200.00	\$32.00	\$24,320.00
19		Break, Remove, and Replace Existing Asphalt Pavement	SY	250	\$61.00	\$15,250.00	\$75.00	\$18,750.00	\$200.00	\$50,000.00
20		Break, Remove, and Replace Existing Curb and Gutter	LF	30	\$65.00	\$1,950.00	\$70.00	\$2,100.00	\$42.00	\$1,260.00
21		Construction Stakeout	AL	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
22		As-Builts	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
		Subtotal Section G				\$56,145.25		\$89,025.00		\$110,160.00
		TOTAL BID				\$188,627.25		\$232,225.00		\$247,746.00

I, Richard B. Moore, P.E., certify that this Tabulation Sheet is correct to the best of my knowledge and belief.

Richard B. Moore
(Signature)
7/18/2018
(Date)



	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>15</u></p> <p>August 6, 2018</p>
	<p>Subject: Music on Main - Part 4</p>	
<p>Jay Johnson wants to address the Board of Commissioners at the August 6, 2018 Board of Commissioners meeting to speak about having another Music on Main event on August 19, 2018 (3pm - 6pm) on the grounds of the May Museum. They have indicated that they are not asking for any money from the Town.</p> <p>The only public street that will be affected by the event is one block of West Pine Street between South Main Street and South Walnut Street where food vendors will be set up.</p>		
<p>Action Recommended:</p>	<p>Receive information on the Music on Main event to be held on August 19, 2018 on the grounds of the May Museum and approve the closure of West Pine Street between Main Street and Walnut Street for the event.</p>	
<p>Staff Contact Name: Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	



TO: The Honorable Mayor and Commissioners

Agenda Item 16

August 6, 2018

Subject: Blacksmith Shop at May Museum

On June 4, Lindsay Annis from the May Museum spoke to the Board of Commissioners about establishing a working blacksmith shop on the grounds of the May Museum. On June 26, she distributed some additional information for consideration by the Board (see attachment).

In order to proceed with the project, Lindsay will need final approval from the Commissioners,

Action Recommended:

Approve the establishment of a working blacksmith shop on the grounds of the May Museum

Staff Contact Name:

Lindsay Annis, May Museum Director

Email and Phone:

lannis@farmvillenc.gov / 252-753-6725

MAY MUSEUM & PARK BLACKSMITH SHOP ON GROUNDS

The Board of Friends of May Museum and Director welcomes your feedback regarding a proposal for adding a working and historically significant Blacksmith Shop on the grounds of the May Museum & Park. Farmville is becoming a wonderful artist inspired town where live demos and art gatherings are frequently experienced. The May Museum & Park hopes to inspire and educate on the art of blacksmithing as well as add to our daily tours, both walk ins and scheduled groups. The Museum, as a part of the Town of Farmville, now has a way to truly explore the meaning of "Honoring our past and shaping our future" with this new addition.

OVERVIEW

May Museum & Park is pleased to submit this proposal for feedback on a blacksmithing shop behind the Museum located just past the Oyster Driveway under the large trees. The Friends of the May Museum have raised enough money through years of fundraising and memberships to be able to financial build a working Blacksmith shop that would be visually pleasing and similar to the House and Outdoor Kitchen in appearance. The structure will be 35 feet wide and 24 feet deep with an A frame roofline and back side entirely closed in with galvanized aluminum. The sides would be partial closed with the bottoms of the sides and entire front being open using dog wire. The poles holding up the sides and roofline will be telephone poles, adding to the look of the original pole construction. There would be 4 folding doors with locks so the shop could not be accessible to the public but could be observed visually when not in use. The drawings included in this packet also show a possible addition of a covered area behind the blacksmith shop which would extend 15 extra feet. Due to space on the lot and not wanting to cut down trees to accommodate these plans, the covered area would probably be moved onto the side of the building instead of the back (as shown in the drawings). This addition would house antique farm equipment which would be gifted to the May Museum once the construction is completed by a local donor. The flooring for the shop would be gravel with salt treated 2 x 4 boards placed around the perimeter to keep rocks in the space.

EXPECTED RESULTS

We expect to bring another layer of the arts to the Town of Farmville while merging history and creativity into the Blacksmith Shop. There are not many freestanding Blacksmith shops in the North Carolina area and having this asset will only add to the continued growth of visitors and future citizens, while adding to the artistic energy surrounding Farmville. Having classes and demonstrations will also contribute to the continuing education success that Farmville has had since welcoming ECU and Pitt Community College into town. The tours given will become even more in depth and visually pleasing as we add to the outdoor portion of our walk about tours of the property.

CONCLUSION

To conclude this proposal, the Blacksmith shop on the property of the May Museum & Park is not only a learning experience for those visiting the museum but can also become a tool to inspire others with a different form of art. Educating visitors and offering classes at this outdoor space will bring more people to Farmville as well as help local citizens engage in their community. Honoring our past and shaping our future by continuing to learn, inspire, and educate those around us.

MAY MUSEUM & PARK BLACKSMITH SHOP ON GROUNDS

Page 2 (ADDENDUM)

Flags have been placed on the property where the blacksmith shop would be located. The front of the shop would face in interior of the property (back of Mr. Cable's back yard) and the back would face the road.

Enclosed you will find a picture of the property with flags. Please do not hesitate to contact Lindsay Annis at 252-916-3563 or Michael Cable at 252-717-9174. We would be happy to meet you at the May Museum at your convenience and explain the drawing and flag placement to you.

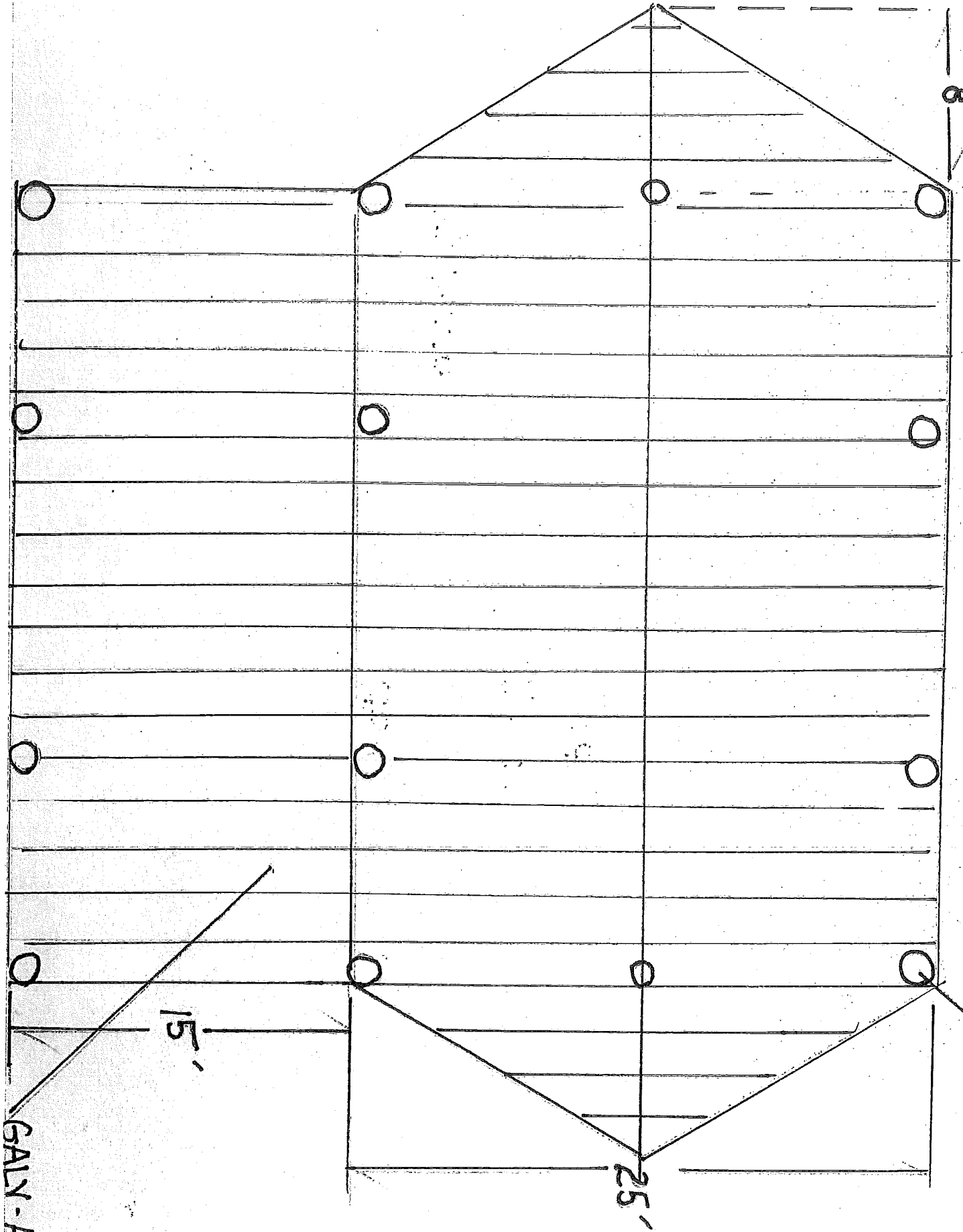
In the drawing and overview, there is an extended shelter area where farm equipment could be stored as part of building for tours. Since the original proposal was written, the board has decided not to add that part of the building. We wanted to include it in the drawing and plans in case that is added at a later date and time.



AERIAL VIEW

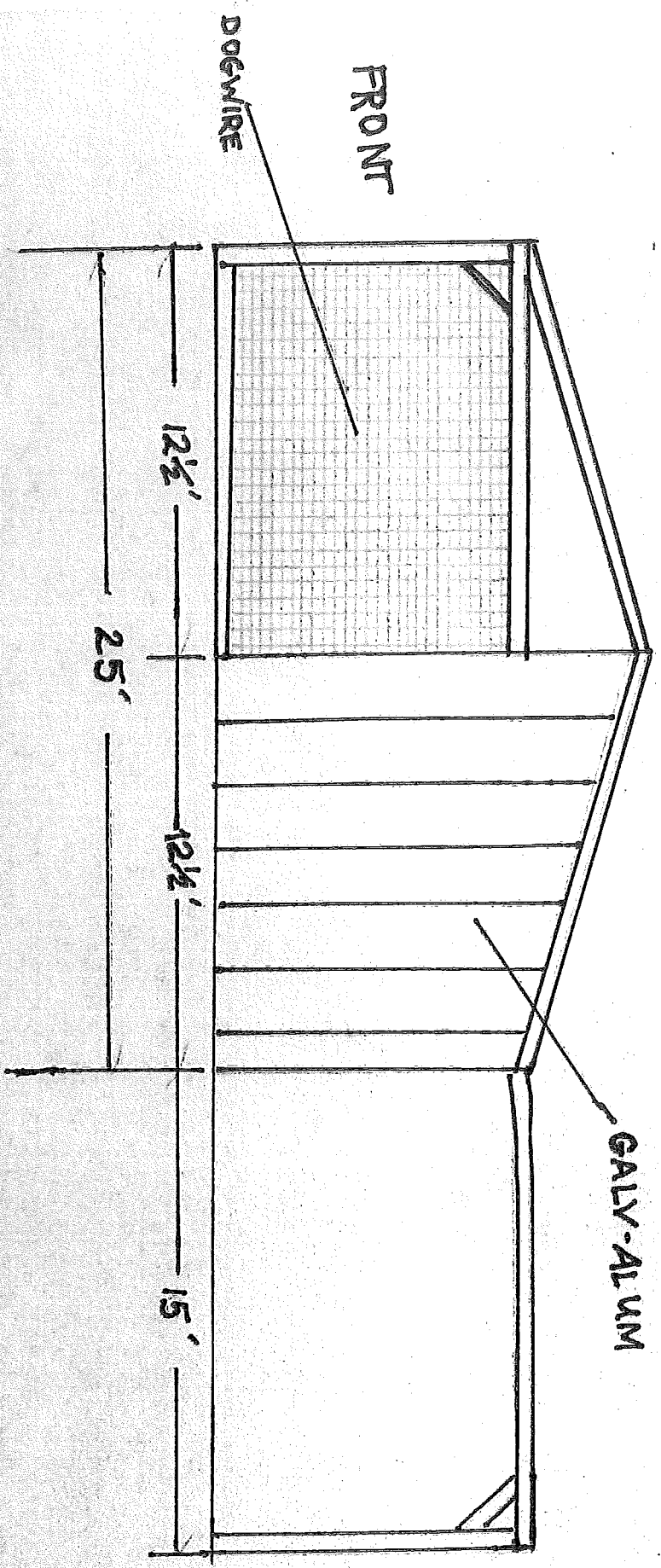
FRONT

TELEPHONE
POLES



GALV - ALUM

WEST SIDE



FRONT

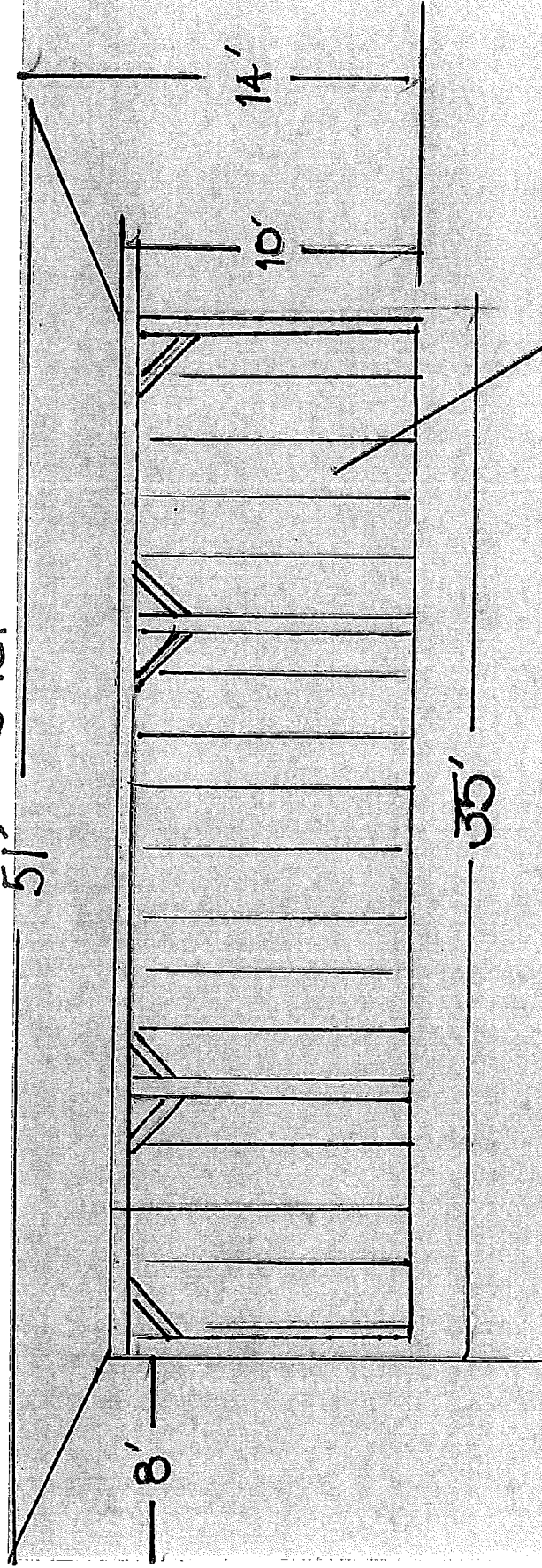
DOG WIRE

GALV. ALUM

BACK

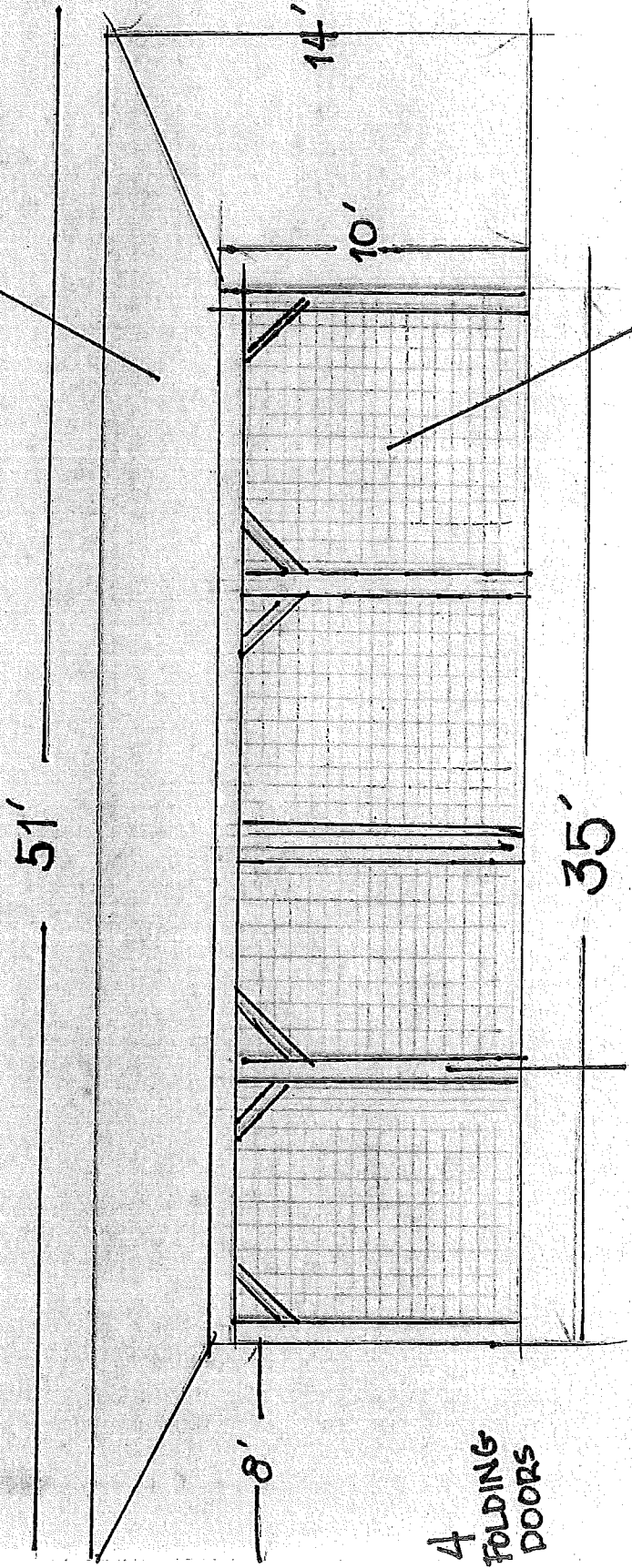
(Pine Street side)

BACK



GALV-ALUM

FRONT



DOG WIRE

TELEPHONE POLES

4 FOLDING DOORS



TO: The Honorable Mayor and Commissioners

Agenda Item 17

August 6, 2018

Subject: Report on Sale of Surplus Real Estate

The Board of Commissioners voted on April 3, 2018 to surplus several pieces of real estate that are owned by the Town of Farmville and offer them for sale utilizing the upset bid procedure as permitted under the NC General Statutes. These properties were advertised for sale in *The Farmville Enterprise* with offers to be submitted to the Town for consideration no later than June 18.

On June 26, I reported that the Town had only received offers on one of the parcels offered for sale (the downtown parking lot) and that we had started placing For Sale signs on the available properties which was generating more inquiries and potential offers for purchase. The Board voted to extend the time to receive offers until the August Board of Commissioners meeting in hopes that more offers would be received.

I will report on all offers at the August 6 meeting. The Board may then begin the upset bid process on any given property starting with the highest offer received at that time.

Action Recommended:

Receive report on offers to purchase and begin upset bid process on properties as needed

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700



TO: The Honorable Mayor and Commissioners

Agenda Item 10

August 6, 2018

Subject: Library Naming Policy and Guidelines

The purpose of this request is to establish guidelines for the implementation of naming rights and name recognition opportunities for Farmville Public Library, which will be helpful during fundraising efforts. The following Naming Policy and Guidelines document for consideration, which was approved by the Library Board of Trustees on July 30, 2018, is intended to provide structure and will in turn help ensure equitable, consistent opportunities and a standard of stewardship for gifts received from donors.

Action Recommended:

Approve the Naming Policy and Guidelines

Contact Name–
Email and Phone:

David Miller, Library Director (dmiller@farmvillenc.gov / (252)
753-6713

FARMVILLE PUBLIC LIBRARY

Naming Policy and Guidelines

Approved by the Library Board of Trustees on



Section 1. Introduction, Definitions, Responsibilities and General Guidelines

A. Introduction

The purpose of this document is to establish guidelines for the implementation of naming rights and name recognition opportunities for Farmville Public Library (FPL).

Generally, library facilities are named in accordance with their geographical or functional designations. However, FPL also allows for naming rights and name recognition opportunities when there is a strong community desire for a specific name or when the Library Board desires to honor an individual, foundation or corporation for outstanding service contributions that are consistent with the nature and mission of the Library. A naming opportunity may also be offered to an individual, foundation or corporation in recognition of substantial funding to support library facilities, in accordance with the guidelines herein. While the name of the library facility may not be altered from “Farmville Public Library”, name recognition opportunities for subunits may be available, as outlined below.

- Naming opportunities for subunits within a facility. This would include special use areas (i.e., Children’s, Teens, reading areas, Technology Centers, program rooms); meeting and study rooms; and designated outdoor areas.

These guidelines are intended to provide structure and baseline definitions for the Library, which in turn will help ensure equitable, consistent opportunities and a standard of stewardship for gifts received from donors.

B. Definitions

1. Financial contributions include outright gifts of money, securities, real estate, personal property, in-kind donations and endowments.
2. Naming refers to titling the discreet areas inside or outside the library building, e.g., special use areas, meeting rooms, study rooms and designated outdoor areas.
3. A FPL facility consists of a permanent, free-standing structure constructed to house library staff and materials and serve as a venue for direct library service.
4. A subunit of a facility may include special use areas (i.e., Children's, Teens, reading areas, Technology Centers); meeting and study rooms; and designated outdoor areas.
5. Furnishings and fixtures may include fixed amenities, such as fireplaces, art and art walls, as well as shelving, furniture, display walls, appliances, carpet, and similar articles that are not a fixed part of the building.

C. Responsibilities

The Library Board of Trustees is responsible for establishing policies related to naming rights and recognition and may modify such policies from time to time, or as individual circumstances require.

The Library Director is responsible for developing guidelines to govern the management of naming rights and recognition for FPL, in compliance with Board policies. All naming proposals related to the Library building or subunits of facilities must be approved by the Library Board of Trustees, the Library Director, and Town Board of Commissioners before commitments are made to any prospective donor.

D. General Guidelines

1. All naming and name recognition opportunities must reflect the spirit of FPL's mission of adding quality to people's lives through promoting literacy, supporting life-long learning, and connecting community.
2. With approval, subunits of facilities may be named for individuals, families, organizations, foundations or corporations to recognize philanthropic contributions for the useful life of the subunit.
3. When a proposal involves the use of the name of a deceased person, approval is contingent on the agreement of that person's next of kin.
4. The naming of any subunit of a facility shall be finalized (and naming recognition opportunities shall be fulfilled) only after the financial commitment by the individual or organization has been honored in full and not on the basis of a pledge for future funds unless an irrevocable trust or signed agreement is established.
5. Plaques, signage and other recognition vehicles will be placed in appropriate locations and will be consistent with the Library's image and design requirements.

6. Named facilities or subunits of facilities in existence at the time of the adoption of these guidelines shall retain their name, subject to restrictions in these guidelines and in any gift agreements related to prior naming action.
7. At the discretion of the Library Board, levels of financial contributions outlined below may be adjusted to reflect changes in economic conditions or area norms.

Section 2. Naming Facilities and Subunits

A. Naming Opportunity

Farmville Public Library seeks private funds to enhance the Library's ability to meet the needs of its community. A naming opportunity can be offered to an individual, family, organization, foundation or corporation in recognition of a substantial financial or in-kind contribution to the Library.

B. Contribution Levels for Philanthropic Naming and Name Recognition Opportunities

Contribution levels for naming and naming recognition opportunities are established based on library need, industry standards and area norms. They may be reviewed and updated periodically to reflect changing conditions.

1. Subunits of Library facility: A major benefactor who donates a substantial sum toward discreet, designated areas inside or outside library buildings, e.g., special use areas, meeting rooms, study rooms and designated outdoor areas, may have the naming rights opportunity for the subunit. Giving levels will be determined at the time of related fundraising drives.
2. Donor Recognition Wall: A major benefactor who donates a substantial sum toward the purchase or operation of other library assets or toward the completion of a specific fundraising campaign will be recognized on the donor recognition wall unless choosing to remain anonymous. Giving levels will be established and provided at the time of the related fundraising drive.

C. Naming Formats

Naming formats will be defined in the official naming agreement, based on criteria listed below.

Library Facilities and Subunits of Facilities

1. Donors will have the choice of (a) honoring a leading community figure or local hero, or (b) requesting that either they or another individual or entity of their choice be recognized.
2. The name of the donor or honoree may be included in the name of the subunit (e.g. "Jane Smith Meeting Room") and shall be used in signage as well as references to the entity in publicity materials and other library documents. Alternatively, at the donor's request, the name will remain the same but include explicit recognition of the donor (e.g. "Genealogy & Local History Room, made possible through the generous support of The Smith Family.")
3. Donors who wish to remain anonymous or decline a Naming opportunity or recognition signage may be offered a recognition piece for their home or office, if desired.

Requests for words of recognition other than those recognizing the name of an individual, family foundation, organization or corporation may be considered, subject to review and approval by the Library Board of Trustees, Library Director, and Town Board of Commissioners.

D. Duration of Naming Rights

The duration of naming rights will be determined at the time of the donation and spelled out in a formal agreement based on the criteria defined below.

1. For new library facilities or buildings, naming rights will remain in place for the useful life of the building.
2. For subunits of library facilities, naming rights will remain in place for its useful life.

E. Qualifications, Exclusions and Revocations

1. There shall be a due diligence review of each naming proposal to carefully consider the overall benefit of such naming to the Library, including whether the name is and will continue to be a positive reflection on the Library. The Library Board of Trustees, Library Director and Town Board of Commissioners reserve the right to accept or reject any naming proposal based on this review.
2. Unless waived by the Library Board of Trustees, Library subunits of a library facility shall not be named for 1) individuals currently employed by the Library or Town of Farmville;

- 2) political candidates, organizations or elected officials; or, 3) religious leaders, organizations or institutions.
3. In order to avoid any appearance of commercial influence or conflict of interest, or any other potentially adverse consequences, additional due diligence shall be undertaken before recommending the naming opportunities that include a commercial enterprise. Naming opportunities may be assigned that include a commercial enterprise only if the proposed name is appropriate to the public setting of the Library and will not detract from the Library's use or the Library's reputation as a public entity.
 4. Naming agreements may be also modified in the event that: 1) the named subunit of a facility is substantially renovated, expanded or designated for another use; 2) the named subunit of a facility is sold, destroyed, removed or abandoned; 3) a named business, organization or entity changes its name and/or focus of operations, or ceases operation.
 5. In certain circumstances, the Library reserves the right, on reasonable grounds, to revoke and terminate its obligations regarding a naming, with no financial responsibility for returning any received contributions to the benefactor. These actions, and the circumstances that prompt them, may apply to an approved naming that has not yet been acted upon or to a conferred naming.
 - a) If the benefactor's or honoree's reputation changes substantially so that the continued use of that name may compromise the public trust, dishonor the Library's standards, or otherwise be contrary to the best interests of the Library, the naming may be revoked. However, caution must be taken when, with the passage of time, the standards and achievements deemed to justify a naming action may change and observers of a later age may deem those who conferred a naming honor at an earlier age to have erred. Namings should not be altered simply because later observers would have made different judgments.
 - b) If the benefactor fails to maintain payments on a pledge upon which the naming was bestowed, the naming may be revoked.
 - c) If a planned gift upon which the naming was bestowed does not result in the value agreed upon, the naming may be revoked.

The Library Director, Library Board of Trustees, and Farmville Board of Commissioners will provide thoughtful review of all potential revocations brought forth before action is taken.



TO: The Honorable Mayor and Commissioners

Agenda Item 19

August 6, 2018

Subject: Schedule For Regular Board of
Commissioners Meetings

The regular meeting of the Board of Commissioners was moved last year to the first Monday of each month to permit news from the meeting to appear in the following Wednesday's edition of *The Farmville Enterprise*. The Board of Commissioners meetings are now video recorded and broadcast to the public in other ways and the issue was re-visited at the May 7, 2018 meeting at which time discussion was tabled until the August meeting.

Action Recommended:

Determine the Schedule For Future Regular Board of
Commissioners Meetings

Staff Contact Name:

David Hodgkins, Town Manager

Email and Phone:

dhodgkins@farmvillenc.gov / 252-753-6700



TO: The Honorable Mayor and Commissioners

Agenda Item 20

August 6, 2018

Subject: September Board of Commissioners Meeting


The regular meeting of the Board of Commissioners in September is scheduled for Monday, September 3 which is the Labor Day holiday. The Board should consider rescheduling the Commissioners meeting to another date (suggestion: Tuesday, September 4) to avoid this conflict.

Action Recommended:

Reschedule the regular Board of Commissioners meeting in September from September 3 to another date.

Staff Contact Name
Email and Phone:

David Hodgkins, Town Manager
dhodgkins@farmvillenc.gov / (252) 753-6700

	<p>TO: The Honorable Mayor and Commissioners</p>	<p>Agenda Item <u>21</u></p> <p>August 6, 2018</p>
	<p>Subject: Closed Session</p>	
<p>The Board of Commissioners needs to hold a Closed Session at the end of the Regular Meeting on August 6, 2018. The purpose is to discuss possible acquisition of real property pursuant to NCGS 143-318.11(a)(5).</p>		
<p>Action Recommended:</p>	<p>Hold a Closed Session to discuss possible acquisition of real property pursuant to NCGS 143-318.11(a)(5).</p>	
<p>Staff Contact Name: Email and Phone:</p>	<p>David Hodgkins, Town Manager dhodgkins@farmvillenc.gov / 252-753-6700</p>	